

**MAINE SCHOOL ADMINISTRATIVE DISTRICT #37**

**September 26, 2018**

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, September 26, 2018 to consider and act upon the following items of business:

**Board Members Present:** Jeffery Beal, Everett Grant, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Dawn Robbins, and Mark Wright

**Board Members Absent:** Bethany Hartford, Kelly Moores, and Vance Pineo, Jr.

**Other persons present:** Ronald Ramsay, Lorna Greene, Susan Meserve, Maria White, Denise Vose, Lucille Willey, Todd Emerson, Lori Mathews, Ron Green, Sarah Willson, and Dawn Fickett

**MINUTES**

**A. INTRODUCTORY BUSINESS**

1. **The meeting was called to order at 7:00 p.m. by Chairman Everett Grant.** He noted that Directors Hartford, Moores, and Pineo were unable to attend the meeting tonight due to other obligations. He asked those present to observe a moment of silence in memory of Mary Endre, a 15-year employee of the district who passed away yesterday.
2. **RE: APPROVAL OF MINUTES OF AUGUST 29, 2018 REGULAR MEETING**  
**ACTION:** Motion by Grace Kennedy, second by Debra Murphy, and voted (unanimously) to approve the minutes of the August 29, 2018 meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Supt. Ramsay reported that we had a great start to the school year but also a sad and tragic start due to Mary Endre's passing.~~The FEDES CTE Committee is continuing its work on the grant and it is moving along well with a November 7<sup>th</sup> submission deadline. The MVNO had a nice article on the project this week.~~Enrollment is 677 this year which is up by 4 students from last year. It seems that the downward trend has subsided for a while.~~He noted that he is taking the 7<sup>th</sup> graders on the annual Baseline Walk next week. In preparation of that, he spent two class periods today talking with the students about the history of the Baseline as well as the geography of the land.
4. **RE: SUBCOMMITTEE REPORTS**  
**INFORMATION:**
  - Athletics/Student Activities—none
  - Curriculum & Instruction—none
  - Negotiations & Grievance—none
  - Policy & By-laws—A meeting is scheduled for October 11<sup>th</sup>.
  - Facilities, Maintenance, Safety, & Transportation—A meeting will be scheduled soon.
5. **RE: REVIEW OF FINANCIAL STATEMENTS**  
**INFORMATION:** Supt. Ramsay noted that we are right on track with our August financials. The June 30<sup>th</sup> year-end statement was also reviewed. We ended the year with \$447,000 in the expenditure budget and \$278,000 more in revenues than we budgeted. We received an additional \$173,000 in subsidy after the passage of last year's budget, which went into undesignated fund. He

is very pleased with where we ended the year. Everett Grant wondered if we could have an outside article on the next budget cycle to help fund the new vocational programs, if necessary.

**6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV.**

**INFORMATION:** Administrators reported on the opening of school and the many activities that are already underway. Things are going well. Students are already busy with athletics including soccer, cross country, volleyball, and golf. Open Houses have been held and were successful as were Title IA Family Nights.

**Professional Development**—The Leadership Team met on 8/29. Best Practices training is underway with new staff.

**ESSA**—The Title I Family Nights had the best attendance ever with activities around reading and math, including a scavenger hunt in each school.

**GT**—The application has been submitted, and revised/resubmitted at the request of the DOE.

**7. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Mark Wright, second by Gary Magby, and voted (unanimously) to adjust the agenda to include acceptance of a bid for Vocational Ed Transportation to Machias, adding it as New Business 1-A.

**B. OLD BUSINESS**

None

**C. NEW BUSINESS**

**1. RE: HIRING SUBSTITUTES**

**ACTION:** Motion by Mark Wright, second by Jeffery Beal, and voted (unanimously) to approve Melanie Chandler as a sub cook; Peter Joyce as a sub teacher/sub custodian; Rebeckah Trowbridge as a sub teacher; Heather Pixley as a sub teacher; Daniel Ferden as a sub bus driver/sub teacher; and Paul Molyneaux as a sub teacher as recommended by the Superintendent.

**1-a. RE: ACCEPTANCE OF BID FOR VOC ED TRANSPORTATION TO MACHIAS**

**ACTION:** Motion by Charles Peterson, Jr., second by Jeffery Beal, and voted (unanimously) to accept the bid from Sarah Willson for \$80/day as recommended by the Superintendent.

**2. RE: APPROVAL OF VOLUNTEER ASSISTANT FOR DW MERRITT SOCCER**

**ACTION:** Motion by Mark Wright, second by Dawn Robbins, and voted (unanimously) to approve Susan Beal as a volunteer assistant for the DW Merritt soccer team as recommended by the Superintendent.

**3. RE: HIRING JV GIRLS' BASKETBALL COACH**

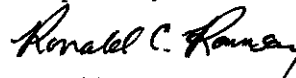
**ACTION:** Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to table this article until next meeting.

**4. RE: HIRING SPECIAL ED RESOURCE ROOM TEACHER AT DW MERRITT**

**ACTION:** Motion by Mark Wright, second by Ronald Kennedy, and voted (unanimously) to table this article as there is no candidate to bring forward at this time.

5. **RE: APPROVAL OF RSU 37 FLEXIBLE SPENDING ACCOUNT PLAN DOCUMENTS**  
**ACTION:** Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve the FSA Plan Documents as presented.
  
6. **RE: APPROVAL OF JMG OVERNIGHT TRIP ON OCTOBER 17TH**  
**ACTION:** Motion by Debra Murphy, second by Grace Kennedy, and voted (unanimously) to approve the JMB overnight trip to Rome, Maine on October 16-17 for a Leadership Education Conference.
  
7. **RE: CONSIDERATION OF FIRST READING OF REVISED POLICY IHBEA—ENGLISH AS A SECOND LANGUAGE**  
**ACTION:** Motion by Charles Peterson, Jr., second by Grace Kennedy, and voted (unanimously) to approve the first reading of the revised policy IHBEA.
  
8. **RE: ELECTION OF LOCAL DELEGATE TO MSBA DELEGATE ASSEMBLY**  
**ACTION:** Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to elect Everett Grant as the local delegate to the MSBA Delegate Assembly for 2018 Fall Conference.
  
9. **ADJOURNMENT**  
**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:13 p.m.

Respectfully submitted,



Ronald C. Ramsay  
 Secretary to the Board

MEETING SUMMARY, SEPTEMBER 26, 2018

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the August 29, 2018 Regular meeting;
7. APPROVED agenda adjustment—added as 1-A.;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. HIRED subs—Melanie Chandler (cook), Peter Joyce (teacher/custodian), Rebeckah Trowbridge (teacher); Heather Pixley (teacher), Daniel Ferden (teacher/driver), and Paul Molyneaux (teacher);
- 1A. ACCEPTED bid from Sarah Willson for voc ed transportation to Machias;
2. APPROVED Susan Beal as volunteer assistant for soccer at DW Merritt;
3. TABLED hiring JV girls' basketball coach;
4. TABLED hiring special ed resource room teacher at DW Merritt;
5. APPROVED FSA plan documents;
6. APPROVED JMG overnight trip to Rome, ME;
7. APPROVED first reading of revised policy IHBEA-English as a Second Language;
8. ELECTED Everett Grant as local delegate to MSBA delegate assembly