

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37
June 28, 2017

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, June 28, 2017 to consider and act upon the following items of business:

Board Members Present: Jeffrey Beal, Everett Grant, Beth Hartford, Grace Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., and Mark Wright.

Board Members Absent: Ronald Kennedy and Sarah Willson

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Maria White, Susan Meserve, John Daley, Lucille Willey, Lori Mathews, Al Moore, Sr., Mary Moore, Ron Green, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Grant.**
He noted that Director Ronald Kennedy was unable to attend tonight's meeting.
2. **RE: APPROVAL OF MINUTES OF MAY 31, 2017 REGULAR MEETING**
ACTION: Motion by Charles Peterson, Jr., second by Vance Pineo, Jr., and voted (unanimously) to approve the minutes of the May 31, 2017 regular meeting as presented.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that he received a resignation from Nancy McCarthy, PreK teacher at DW Merritt. He also noted that this is the last business meeting of the 2016-2017 school year. It has been a busy, yet successful end of year. Last Wednesday, the Administrative Team treated staff to a cookout at the high school. Those retiring were honored with Golden Apples. Other staff received pins and plaques for milestone years of service.
He further noted that he just returned from the Commissioner's Conference in Bar Harbor the last two days. The Commissioner is required by law to hold an annual meeting with Superintendents. He made a brief appearance on Monday and then others led the rest of the sessions. The highlight of the conference was a presentation by our Civil Rights Team; students presented on "How to create a Safe School," and were well received by those in attendance.
4. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—none
 - Curriculum & Instruction—none
 - Negotiations & Grievance—none
 - Policy & By-laws—none
 - Facilities, Maintenance, Safety, & Transportation—none; There will be a special board meeting on July 12th to accept a bid for the replacement of the Harrington Elementary septic system.
5. **RE: REVIEW OF FINANCIAL STATEMENTS**
INFORMATION: The statement you have tonight is from May 31st, which reflects 11/12 of our

fiscal year behind us. This shows we have 8% of the year left and 22% of the budget left. Summer pays of \$560,000 still need to be deducted. This should leave us with the \$500,000 for balance forward, even though we are a bit short on revenues this year. We are about where we should be.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV.

INFORMATION: Denise Vose reported that special ed is servicing 149 students right now, plus another 22 identified as 504 students. She attended the Directors' Academy in Bar Harbor last week.

Lorna Greene reported that DW Merritt ended the year with 108 students enrolled. It was busy with awards, Spirit Week, Field Day, Darling's Ice Cream Truck, Summer Celebration Day, and Step Up Day. Custodians are already busy repairing and cleaning the building. The Professional Development calendar for the 17-18 school year is all set. Teacher Leaders and Administrators attended a two-day workshop in Machias on June 19 & 20. The ESSA performance report and application for FY18 are being completed now. Title I is serving 188 students. The Title I Summer Program will run from July 10th until August 3rd, four days a week for four hours a day in each of our elementary schools.

Susan Meserve noted that Harrington ended the year with 133 enrolled. A visit from the Frogtown Puppeteers, trips to the Challenger Learning Center and Playland Adventure, Field Day, Timber Day/Touch a Truck, and end of year awards were some of the highlights of June. Work is being done on the bathrooms to repair counters, etc.

Maria White reported an enrollment of 125 at Milbridge to end the year. The Director of the Ark Animal Shelter visited the school and gave away a book to students. The Chewonki Traveling Museum visited with some animals. A train ride, visit to the Planetarium, Carnival, Field Day, and Karaoke ended the year. The gym roof repairs will begin soon. EdGE is holding summer camps at the school.

Lucille Willey noted that Narraguagus ended with 281 students. It was a busy June with rafting, High School Prom, Baccalaureate, Seniors on Parade, softball quarter/semi-finals, Senior Class Night, High School Graduation, Spring Sports Awards, 6th Grade Step Up Day, Adult Ed Graduation, Underclassmen Awards, 7th and 8th grade class trips, 8th Grade Graduation/Prom, Summer School, and Basketball Camps!

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

B. OLD BUSINESS

NONE

C. NEW BUSINESS

1. RE: CONSIDERATION OF REQUEST TO DRAW FROM SUPPORT SICK BANK

ACTION: Motion by Vance Pineo, Jr., second by Charles Peterson, Jr., and voted (unanimously) to approve the request from Alfred Moore, Sr. to withdraw six days from the bus driver sick bank as per past practice.

2. RE: ACCEPTANCE OF BIDS

- a. **Heating Oil**—Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to accept the bid from Fraser Fuels to provide heating oil for the 2017-2018 school year at a cost of 3.5¢ over rack.
- b. **Diesel Fuel**—Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to accept the bid from R.H. Foster to provide diesel fuel for the 2017-2018 school year at a cost of 7.6¢ over rack.
- c. **Lunch Delivery**—Motion by Charles Peterson, Jr., second by Vance Pineo, Jr., and voted (unanimously) to accept the bid from Stanley Leighton for hot lunch delivery for the 2017-2018 school year at a price of \$19,740 for the year.
- d. **Bread for Lunch Program**—Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to accept the bid from LePage Bakeries to provide bread products to the hot lunch program for the 2017-2018 school year.
- e. **Milk for Lunch Program**—Motion by Debra Murphy, second by Bethany Hartford, and voted (unanimously) to accept the bid from Oakhurst Dairy to provide milk products to the hot lunch program for the 2017-2018 school year.

3. RE: APPROVAL TO LEASE OUT HARRINGTON ELEMENTARY SCHOOL FOR SUMMER MIGRANT PROGRAM

ACTION: Motion by Charles Peterson, Jr., second by Gary Magby, and voted (unanimously) to approve leasing the Harrington Elementary School to Mano n Mano from July 24-August 18 for the summer Migrant Program.

4. RE: APPROVAL OF COMPUTATION & DECLARATION OF VALIDATION VOTE

ACTION: Motion by Charles Peterson, Jr., second by Grace Kennedy, and voted (unanimously) that the Computation and Declaration of Votes dated June 28, 2017, and attached hereto be, and it is hereby approved as amended; further voted that the Computation and Declaration of Votes be entered upon the records of MSAD #37; further voted that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

5. RE: APPROVAL AND SIGNING OF ASSESSMENT SHEETS FOR MEMBER TOWNS

ACTION: Motion by Gary Magby, second by Debra Murphy, and voted (unanimously) to approve and sign the assessment sheets for member towns for the 2017-2018 assessments.

6. RE: ADJOURNMENT

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:13 p.m.

Respectfully submitted,


Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, JUNE 28, 2017

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the May 31, 2017 regular meeting;
7. TABLED agenda adjustments;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. APPROVED request from A. Moore, Sr. to withdraw 6 days from bus driver sick bank;
2. ACCEPTED bids for 2017-2018: heating oil-Fraser Fuels; diesel fuel-RH Foster; lunch delivery-Stanley Leighton; bread products-LePage Bakeries; milk products-Oakhurst Dairy;
3. APPROVED leasing Harrington Elem for migrant summer school;
4. APPROVED Computation and Declaration of Validation Votes;
5. APPROVED and SIGNED assessment sheets for member towns