

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

June 24, 2015

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus High School, Harrington, Maine, on Wednesday, June 24, 2015, at 7:00 p.m. to consider and act upon the following items of business:

**Board Members Present:** Everett Grant, Beth Hartford, Ronald Kennedy, Brandi Lovejoy, Debra Murphy, Charles Peterson, Jr., .Drusilla Ray, Michael W. Strout, Sally Thompson, Sarah Willson, and Mark Wright

**Board Members Absent:** Angela Alley

**Other persons present:** Ronald Ramsay, Lorna Greene, Susan Meserve, Maria White, Lucille Willey, Ron Green, Sara Ippolito, and Dawn Fickett

### MINUTES

#### A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:21 p.m. by Chairman Everett Grant.**
2. **RE: APPROVAL OF MINUTES OF MAY 27, 2015**  
**ACTION:** Motion by Charles Peterson, Jr., second by Michael W. Strout, and voted (unanimously) to approve the minutes of the May 27, 2015 meeting as printed.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Supt. Ramsay noted that it has been a very busy end to the year. Today was the last workshop day for staff. The annual staff cookout was held yesterday afternoon with all retirees being honored, as well as others with many years of service to the district. At the state level, they are still talking about adding about \$25 million to the subsidy. We don't know yet what we will get out of the increase but should receive a revised ED 279 soon. There are several summer projects that will be getting underway now that school is out: bathrooms at the high school, a bathroom for preK at Milbridge, moving the 7<sup>th</sup> and 8<sup>th</sup> grade to the high school, and several other small projects. He will be attending a Gear Up meeting in Machias this Friday, followed by the Superintendent's Conference at Sunday River from the 28<sup>th</sup> to the 30<sup>th</sup>. Then he is headed to San Francisco for the Gear Up conference from July 18<sup>th</sup> to the 23<sup>rd</sup>.
4. **RE: REVIEW OF FINANCIAL STATEMENTS FOR MAY 2015**  
**INFORMATION:** We are in very good shape as we finish up the fiscal year. There should be enough money to have our balance forward as well as complete many of the projects that we ear-marked for 14-15.
5. **RE: SUBCOMMITTEE REPORTS**  
**INFORMATION:**
  - Athletics/Student Activities—Debi Murphy noted that the committee met early this evening and will have more information later in the agenda.
  - Curriculum & Instruction—No meetings.
  - Negotiations & Grievance—No meetings.

- Policy & By-laws—No meetings.
- Facilities, Maintenance, Safety, & Transportation—This committee met recently to discuss the new bus purchase and some of the maintenance projects we are doing.

**6. RE: ADMINISTRATORS' REPORTS INCLUDING NCLB/ESEA**

**INFORMATION:** Lucille Willey reported that the high school will have some basketball clinics going this summer. Summer school will also be taking place to allow students to catch up on work that they have not completed. Many activities took place in June, including prom, Class Night, Baccalaureate, and Graduation.

Maria White reported that Jr. High students really enjoyed Step Up Day at the high school. They felt very welcomed and are looking forward to moving to NHS in the fall. The book launching with Island Readers & Writers was very well attended. This event involved many area businesses, parents, students, and the author. Students enjoyed several field trips this month.

Lorna Greene noted that it was a busy June, but things went very smoothly. Grade 8 graduation was held on June 22<sup>nd</sup>, followed by a district Grade 8 prom at Harrington. There were award assemblies, field trips, a puppet show, a traveling museum, field day, etc. so the month was packed with activity. Staff are already busy moving classrooms. She is currently working on the NCLB Performance Report and Application. The district's Title IA Program served 191 students.

Susan Meserve reported that she had a large 8<sup>th</sup> grade that graduated (29 students) and will be moving on to the high school. Students enjoyed field trips to the Planetarium, a train ride and bowling. The annual Harrington cookout was held on the 22<sup>nd</sup> and Mr. Ramsay manned the grill!

**7. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Michael W. Strout, second by Mark Wright, and voted (unanimously) to adjust the agenda to consideration of additional bids under C-11 for roof repairs at DW Merritt and Milbridge and step/ramp replacement at the Central Office

Motion by Michael W. Strout, second by Drusilla Ray, and voted (unanimously) to adjust the agenda to consider approval of hosting the Migrant Summer School at Harrington.

Motion by Drusilla Ray, second by Debra Murphy, and voted (unanimously) to adjust the agenda to consider approval of hosting the Migrant Rakers' Center at NHS.

- 7a.** Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to approve the use of the Harrington Elementary School for the Summer Migrant School. Mr. Ramsay noted that the district receives approximately \$12,000 for this from the Migrant Program.
- 7b.** Motion by Drusilla Ray, second by Debra Murphy, and voted (unanimously) to approve the use of the NHS cafeteria for the Migrant Rakers' Center. Mr. Ramsay noted that the district will receive \$2,000 for this.

**B. OLD BUSINESS**

**1. RE: HIRING NHS FALL/WINTER COACHES—VARSITY BASKETBALL & CHEERING**

**ACTION:** Motion by Charles Peterson, Jr., second by Michael W. Strout, and voted (664-yes, 90-no, 157-abstentions) to ratify the hiring of Ryan Fletcher for Boys' Varsity Basketball at NHS. There were no cheering applicants. (Murphy voted no; Hartford and Thompson abstained.)

**C. NEW BUSINESS**

- 1. RE: HIRING HALF-TIME GEAR-UP ADVISOR/HALF-TIME TEACHER**  
**ACTION:** Motion by Ronald Kennedy, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Maria Frankland as half-time Gear Up Advisor, half-time Teacher as recommended by the Superintendent.
- 2. RE: HIRING JR. HIGH SPECIAL EDUCATION TEACHER**  
**ACTION:** Motion by Drusilla Ray, second by Sally Thompson, and voted (unanimously) to ratify the hiring of Ashley Cirone as Jr. High Special Education Teacher as recommended by the Superintendent.
- 3. RE: HIRING NHS ENGLISH TEACHER**  
**ACTION:** Motion by Ronald Kennedy, second by Debra Murphy, and voted (unanimously) to ratify the hiring of Joanne Rosenfeld as English Teacher at NHS as recommended by the Superintendent.
- 4. RE: HIRING ED TECHS**  
**ACTION:** Motion by Michael W. Strout, second by Mark Wright, and voted (unanimously) to ratify the hiring of the following ed techs as recommended by the Superintendent: Donna Crowley, 504 Ed Tech II at Harrington; Maryann Hall, Special Education Ed Tech III at DW Merritt; Jennifer Kempthorne, Special Education Ed Tech III at NHS; Heather Knapp, Title IA Ed Tech III at the elementary schools; and Richard Parker, ESL Ed Tech II at Milbridge.
- 5. RE: HIRING KINDERGARTEN TEACHERS AT HARRINGTON & MILBRIDGE**  
**ACTION:** Motion by Charles Peterson, Jr., second by Drusilla Ray and voted (unanimously) to table this article as the Superintendent has no recommendations tonight.
- 6. RE: HIRING SPECIAL EDUCATION SCR TEACHER AT HARRINGTON**  
**ACTION:** Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to ratify the hiring of Anita McGray as Special Education SCR Teacher at Harrington as recommended by the Superintendent.
- 7. RE: HIRING SOCIAL STUDIES TEACHER AT NHS**  
**ACTION:** Motion by Charles Peterson, Jr., second by Michael W. Strout and voted (unanimously) to table this article as the Superintendent has no recommendation tonight.
- 8. RE: HIRING SUBSTITUTE CUSTODIAN**  
**ACTION:** Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to approve Andrew Sprague as a substitute custodian as recommended by the Superintendent.
- 9. RE: CONSIDERATION OF INCREASING SCHOOL LUNCH PRICES**  
**ACTION:** Motion by Michael W. Strout, second by Drusilla Ray, and voted (unanimously) to increase lunch prices from \$2.40 to \$2.50 for elementary (preK-6) and from \$2.60 to \$2.75 for secondary (7-12).

**10. RE: CONSIDERATION OF REQUEST TO DRAW DAYS FROM SICK BANK**

**ACTION:** Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to approve the request from Elizabeth Thompson to draw up to 12 days from the support sick bank as she meets all the criteria.

**11. RE: ACCEPTANCE OF BIDS**

**ACTION:** Motion by Debra Murphy, second by Sally Thompson, and voted (unanimously) to accept the bid from Fraser Energy Solutions for heating oil at a price of \$0.035 over rack for 2015-2016.

Motion by Drusilla Ray, second by Sara Willson, and voted (unanimously) to accept the bid from RH Foster Energy LLC for bus fuel at a price of \$0.075 over rack for 2015-2016.

Motion by Debra Murphy, second by Drusilla Ray, and voted (859-yes, 52-abstentions) to accept the bid from Jonathan MacLeod, Snow Be Gone, for snowplowing/sanding at the DW Merritt School from September 1, 2015 to August 31, 2018 at a price of \$215 per storm and \$105 for additional sanding. (Wright abstained.)

Motion by Debra Murphy, second by Drusilla Ray, and voted (859-yes, 52-abstentions) to accept the bid from Jonathan MacLeod, Snow Be Gone, for snowplowing/sanding at the Harrington Elementary School from September 1, 2015 to August 31, 2018 at a price of \$155 per storm and \$65 for additional sanding. (Wright abstained.)

Motion by Michael W. Strout, second by Drusilla Ray, and voted (859-yes, 52 abstentions) to accept the bid from Brian Strout for snowplowing/sanding at the Milbridge Elementary School from September 1, 2015 to August 31, 2018 at a price of \$185 per storm and \$60 for additional sanding. (Wright abstained.)

Motion by Drusilla Ray, second by Debra Murphy, and voted (672-yes, 187-no, 52-abstentions) to accept the bid from Jonathan MacLeod, Snow Be Gone, for snowplowing/sanding at Narraguagus High School from September 1, 2015 to August 31, 2018 at a price of \$325 per storm and \$135 for additional sanding. (Grant and Hartford voted no; Wright abstained.)

Motion by Charles Peterson, Jr., second by Michael W. Strout, and voted (799-yes, 60-no, 52-abstentions) to accept the bid from Zachary Strout, for snowplowing/sanding at the Superintendent's Office from September 1, 2015 to August 31, 2018 at a price of \$100 per storm and \$50 for additional sanding. (Thompson voted no; Wright abstained.)

Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to accept the bid from Stanley Leighton for Hot Lunch Delivery for 2015-2016 at a cost of \$18,900 for the year.

Motion by Drusilla Ray, second by Beth Hartford, and voted (unanimously) to accept the bid from LePage Bakeries for bread products for the Lunch program for 2015-2016.

Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to accept the bid from Oakhurst Dairy for milk products for the Lunch program for 2015-2016.

Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to accept the bids from G.R. Roofing Co, Inc. for **roof repairs at DW Merritt and Milbridge** at a cost of \$18,400 and \$15,900 respectively, and to pay for these repairs out of 2014-2015 funds.

Motion by Mark Wright, second by Beth Hartford, and voted (unanimously) to accept the bid from J & S Carpentry for **step and ramp replacement at the central office** at a cost of \$7,380, and to pay for this out of 2014-2015 funds.

**12. RE: APPROVAL AND SIGNING OF COMPUTATION AND DECLARATION OF VOTES FROM THE JUNE 9, 2015 BUDGET VALIDATION REFERENDUM, AND SIGNING OF ASSESSMENT SHEETS FOR MEMBER TOWNS**

**ACTION:** Motion by Mark Wright, second by Beth Hartford, and voted (unanimously) that the Computation and Declaration of Votes dated June 24, 2015 be and it is hereby approved; further voted that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District #37 (the "District"); and further voted that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

**13. ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 9:06 p.m.

Respectfully submitted,  
*Ronald C. Ramsay*  
Ronald C. Ramsay  
Secretary to the Board

## **MEETING SUMMARY—June 24, 2015**

### **A. INTRODUCTORY BUSINESS**

2. APPROVED the minutes of the 5/27/15 regular meeting;
7. APPROVED agenda adjustment;
- 7a. APPROVED use of Harrington Elementary for Migrant Summer School;
- 7b. APPROVED use of NHS cafeteria for Migrant Rakers' Center;

### **B. OLD BUSINESS**

1. HIRED Ryan Fletcher as varsity boys' basketball coach;

### **C. NEW BUSINESS**

1. HIRED Maria Frankland as half-time Gear Up advisor/half-time teacher;
2. HIRED Ashley Cirone as Junior High Special Ed Teacher;
3. HIRED Joanne Rosenfeld as English teacher at NHS;
4. HIRED Donna Crowley, Maryann Hall, Jennifer Kempthorne, Heather Knapp, and Richard Parker as Ed Techs;
5. TABLED hiring kindergarten teachers at ML and HN;
6. HIRED Anita McGray as Special education SCR Teacher at HN;
7. TABLED hiring social studies teacher at NHS;
8. HIRED Andrew Sprague as substitute custodian;
9. APPROVED increasing lunch prices to \$2.50 (preK-6) and \$2.75 (7-12);
10. APPROVED request from Elizabeth Thompson to draw days from the sick bank;
11. ACCEPTED bids for heating oil, bus fuel, snowplowing, lunch delivery, bread products, milk products, roof repairs, and step/ramp replacement;
12. APPROVED and SIGNED the Computation and Declaration of Votes from the June 9<sup>th</sup> Budget Validation Referendum, and signed the Assessment Sheets for member towns.