

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

June 20, 2018

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, June 20, 2018 to consider and act upon the following items of business:

**Board Members Present:** Jeffery Beal, Everett Grant, Grace Kennedy, Ronald Kennedy, Gary Magby, Kelly Moores, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

**Board Members Absent:** Bethany Hartford

**Other persons present:** Ronald Ramsay, Lorna Greene, Maria White, Denise Vose, Lucille Willey, John Daley, Lori Mathews, Al Moore, Dayna Barker, Ron Green, David Mathews, Mary Moore and Dawn Fickett

### MINUTES

#### A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Grant.**

Director Hartford was excused from tonight's meeting due to other obligations. Chairman Grant welcomed new board member Dawn Robbins from Columbia Falls.

Chairman Grant presented John Daley with a plaque on behalf of the board for his 20 years of service to the district and wished him well in retirement. He also presented a plaque to Alfred Moore, Sr. for his 53 years of service to MSAD #37, and recognized his distinction of being the only remaining employee since the formation of the district, and the longest service record ever in the district.

2. **RE: APPROVAL OF MINUTES OF MAY 30, 2018 REGULAR MEETING**

**ACTION:** Motion by Vance Pineo, Jr., second by Kelly Moores, and voted (736-yes, 60-abstentions) to approve the minutes of the May 30, 2018 regular meeting as printed. (Robbins abstained as she was not a board member yet.)

3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**

**INFORMATION:** Supt. Ramsay noted that we have had a successful and busy year-end, and he expressed appreciation to the school administrators for all the things they do above and beyond their "regular" jobs to make the school experience memorable for students.~~He noted that we had a great turnout for our budget validation vote due to other things on the ballot.~~As previously reported to board members via email, the vote to form a Support Staff Union was defeated.~~He reported that he attended the high school graduation, adult ed graduation and 8<sup>th</sup> grade graduation. All were well done, and marked important milestones in our students' lives.~~Al Moore and John Daley were honored by the administrators and central office staff as they retire.~~He was very proud of the girls' softball team as they earned the title of Northern Maine Champs and State Runner-ups.~~Monday was the final workshop day for staff for 2017-18. Staff participated in some fire extinguisher and mandated reporter training. This was followed by the annual staff cookout, hosted by the administrators, and ended with staff service awards and retiree presentations.~~It will be a busy summer with several positions still needing to be filled and many maintenance projects already underway.

**4. RE: SUBCOMMITTEE REPORTS INFORMATION:**

- Athletics/Student Activities—none
- Curriculum & Instruction—This committee met last night and elected Kelly Moores as the chair. She reported that those present discussed vocational education and possible partnerships, as well as the FEDES grant which we hope to apply for. The committee discussed possible offerings. It was recommended that the Superintendent and Board Chair write a letter to other districts to see if they are interested in partnering with us in this endeavor.
- Negotiations & Grievance—none
- Policy & By-laws—none
- Facilities, Maintenance, Safety, & Transportation—none

**5. RE: REVIEW OF FINANCIAL STATEMENTS**

**INFORMATION:** The statement presented tonight represents the 11<sup>th</sup> month of our fiscal year. It will be a couple of months before the board has the final June 30<sup>th</sup> statement as the office works to close out the year and prepare for the fiscal audit. We are in good shape.

**6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV.**

**INFORMATION:** Denise Vose reported that we ended the year with 157 students receiving special services. She has been busy with year-end reports and the Local Entitlement application. She also trained three of our new teachers on the Woodcock/Johnson test administration. Next week, she will be at Sugarloaf attending the Special Education Directors' Academy for three days.

Lorna Greene reported that DW Merritt ended the year with 105 students. It was a very busy end of year with award ceremonies, Fun Day sponsored by the Boosters' Club, the Frogtown Puppeteers, Senior Walk and Field Day. She is working on the Professional Development calendar for 18-19. The Leadership Team has set the goal of improving student attendance for next year. She has been working on the new CNA plan for ESSA. This will need to be submitted by June 30<sup>th</sup>, followed by the Performance Report and Application for the regular ESSA paperwork we have to do. The Summer Program is set up and ready to go with 41 students signed up across the district. She is working on the GT application due this fall, and we will have 29 students identified to receive GT services.

Maria White reported that students ended the year with many field trips including hiking in Pigeon Hill, visiting Wreaths Across America, Coles' Transportation Museum, the Milbridge Historical Society Museum, and Playland Adventures. The end-of-year awards ceremony was well attended, and the school was presented with a plaque by Sherriff Barry Curtis, Deputy Malloy, and Akia, the police dog, for raising money for a vest for Akia. Ten faculty members from Milbridge attended a three-day training at UMM on the Numeracy ME Math initiative, and one of her staff is in South Portland working on a committee to look at cut scores for state testing.

Lucille Willey reported that 14 high school and 3 junior high students are enrolled in summer school to make up incomplete work. It will run until June 29<sup>th</sup>. It was a busy year end with a flurry of activities. All went well. Summer basketball is underway already at UMM. NHS staff held a retirement party at China Hill for Mr. Daley. She shared a list of some of the learning experiences that students had the opportunity to be involved in this year at Narraguagus.

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7. **RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as no adjustments are necessary.

**B. OLD BUSINESS**

1. **RE: HIRING MUSIC TEACHER**

**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as Supt. Ramsay indicated he has no candidate to bring forward at this time.

**C. NEW BUSINESS**

1. **RE: HIRING SPECIAL EDUCATION ED TECHS**

**ACTION:** Motion by Mark Wright, second by Jeffery Beal, and voted (unanimously) to ratify the hiring of George True, III, and Erica Thompson as special education ed techs as recommended by the Superintendent.

2. **RE: HIRING CLASSROOM TEACHERS**

**ACTION:** Motion by Jeffery Beal, second by Kelly Moores, and voted (unanimously) to ratify the hiring of Alexandra "Ally" Phillips as classroom teacher (assigned to Grade 1 at Milbridge at this time) as recommended by the Superintendent.

3. **RE: HIRING SUBSTITUTE(S)**

**ACTION:** Motion by Kelly Moores, second by Debra Murphy, and voted (unanimously) to approve Courtney Williams and Kristina Bailey as substitute teachers as recommended by the Superintendent.

4. **RE: HIRING FULL-TIME PRINCIPALS AT HARRINGTON AND MILBRIDGE**

**ACTION:** Motion by Kelly Moores, second by Grace Kennedy, and voted (796-yes, 108-no) to hire Susan Meserve (Harrington) and Maria White (Milbridge) as full-time principals. (Peterson voted no.)

5. **RE: HIRING ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR AT NJSHS**

**ACTION:** Supt. Ramsay recommended a slightly different structure than what we have had with the Assistant Principal/Athletic Director position the past several years. He recommended that the board split the position as follows: Tracie Martin will be 9-12 Athletic Director, Todd Emerson will be 9-12 Assistant Principal, and Susan Dow will be the 7/8 Assistant Principal/Athletic Director. All three would retain their teaching positions and receive a stipend for this work. They will all have release time from teaching to do the duties involved. We may look at hiring a half-time teacher to cover for them during this release time, but the total cost of this configuration will not exceed what is in the approved budget. Charles Peterson, Jr., asked if this could be put off for a month to allow it to go before subcommittee for further discussion as he has questions and concerns he would like addressed, especially regarding the 7/8 asst. principal/AD piece, as this is new. The majority felt that those could be addressed tonight so as not to delay filling the positions. Further discussion ensued.

Motion by Debra Murphy, second by Grace Kennedy, and voted (unanimously) to approve Tracie Martin as the 9-12 Athletic Director as recommended by the Superintendent.

Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve Todd Emerson as the Assistant Principal for grades 9-12 as recommended by the Superintendent.

Motion by Charles Peterson, Jr., and seconded by Mark Wright to refer the hiring of Susan Dow as 7/8 Assistant Principal/AD to subcommittee. This was defeated with only Peterson and Beal voting in the affirmative. (205-yes, 699-no)

Motion by Vance Pineo, Jr., second by Gary Magby, and voted (796-yes, 108-no) to approve the recommendation of the Superintendent to hire Susan Dow as the 7/8 Assistant Principal/Athletic Director. (Peterson voted no.)

**6. RE: APPROVAL OF K-3 CHEERING CAMP**

**ACTION:** Dayna Barker, Ed Tech at Narraguagus and the Jr. High Cheering Coach, requested permission to hold a cheering camp for students in grades K-3. The camp would run for four days (Monday through Thursday next week) for two hours a day, with a demonstration on Thursday for parents. The money raised will be used to purchase new cheering uniforms next year. She hopes this will begin a feeder program for the high school, with students becoming interested earlier and going up through each level of cheering.

Motion by Mark Wright, second by Kelly Moores, and voted (unanimously) to approve the K-3 Cheering Camp.

**7. RE: APPROVAL OF THE COMPUTATION AND DECLARATION OF BUDGET VALIDATION VOTE**

**ACTION:** The results of the validation vote were as follows:

**Addison**—177-yes, 56-no

**Columbia**—40-yes, 24-no

**Columbia Falls**—68-yes, 33-no

**Harrington**—120-yes, 43-no

**Milbridge**—164-yes, 37-no

**TOTALS:** 569-yes, 193-no

Motion by Vance Pineo, Jr., and seconded by Kelly Moores that the Computation and Declaration of Votes dated June 20, 2018 and attached hereto be and it is hereby approved; further voted that the Computation and Declaration of Votes be entered upon the records of Maine School Administrative District No. 37 (the "District"); further voted that a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the District.

**8. RE: APPROVAL AND SIGNING OF ASSESSMENT SHEETS FOR MEMBER TOWNS**

**ACTION:** Total assessments to member municipalities based on the approved budget for 2018-2019 are as follows:

**Addison**--\$1,358,772.57

**Columbia**--\$581,538.30

**Columbia Falls**--\$359,389.85

**Harrington**--\$1,115,886.12

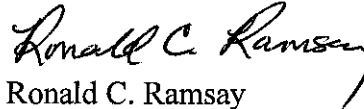
**Milbridge**--\$1,680,020.41

Motion by Vance Pineo, Jr., second by Dawn Robbins, and voted (unanimously) to approve the assessment for member towns for 2018-2019 and to sign the assessment sheets to be sent to them.

**9. RE: ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:32 p.m.

Respectfully submitted,



Ronald C. Ramsay  
Secretary to the Board

MEETING SUMMARY, MAY 30, 2018

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the May 30, 2018 Regular meeting;
7. TABLED agenda adjustments;

B. OLD BUSINESS

1. TABLED hiring music teacher

C. NEW BUSINESS

1. HIRED George True III and Erica Thompson as Special Education Ed Techs;
2. HIRED Alexandra Phillips as classroom teacher at Milbridge;
3. HIRED substitute teachers, Courtney Williams and Kristina Bailey;
4. HIRED Susan Meserve (HN) and Maria White (ML) as full-time principals;
5. HIRED Todd Emerson (assistant principal 9-12); Tracie Martin (AD 9-12), and Susan Dow (7/8 assistant principal/AD) as one-year stipend positions;
6. APPROVED K-3 cheering camp;
7. APPROVED the Computation and Declaration of Votes from the June 12<sup>th</sup> validation referendum;
8. APPROVED/SIGNED assessment sheets for member towns for 2018-2019