

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37
May 31, 2017

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Harrington Elementary School, Harrington, Maine on Wednesday, May 31, 2017 to consider and act upon the following items of business:

Board Members Present: Jeffrey Beal, Beth Hartford, Grace Kennedy, Ronald Kennedy, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Sarah Willson, and Mark Wright.

Board Members Absent: Everett Grant and Gary Magby

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Maria White, Susan Meserve, John Daley, Lucille Willey, Lori Mathews, Al Moore, Sr., Mary Moore, Ron Green, David Mathews, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Vice-chair Debra Murphy.** She noted that Directors Grant and Magby are both away and unable to attend the meeting tonight. She also welcomed new board member, Grace Kennedy, from the town of Milbridge.

2. **RE: APPROVAL OF MINUTES OF APRIL 26, 2017 REGULAR MEETING**
ACTION: Motion by Vance Pineo, Jr., second by Jeffery Beal, and voted (709-yes, 60-abstentions) to approve the minutes of the May 31, 2017 meeting as printed. (Willson abstained.)

3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay reported that Lillian Foss, Central Office Receptionist, and David Ouellet, Title IA Ed Tech III, have both tendered their resignations as they plan to retire at the end of the school year. He thanked them for their many years of service to the district.
He reminded the board that the Budget Validation takes place on Tuesday, June 13th, and hopes that we will all be encouraging people to come out and vote.
He reported that the Superintendents' Annual Conference will be held on June 26 & 27 in Bar Harbor, which he will be attending.
The legislature still has not finalized a budget at the state level. The good news is that we will likely get a bit of additional money than what we thought, which will go into the undesignated balance.
He noted that we will have a lot going on in the district in the next three months as school wraps up in June and there are many events surrounding that, as well as summer projects that will be done in the schools.

4. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—none
 - Curriculum & Instruction—none
 - Negotiations & Grievance—none
 - Policy & By-laws—none
 - Facilities, Maintenance, Safety, & Transportation—Beth Hartford noted that this committee met

prior to the board meeting to choose a color for the new metal roof on the Milbridge gym. The majority chose Sierra Tan as the color so that is what we will go with.

5. RE: REVIEW OF FINANCIAL STATEMENTS

INFORMATION: Superintendent Ramsay noted that our auditor is preparing a projected balance forward for us, which we should have soon. He anticipates that we will be in good shape. The budget is a bit tighter than last year, but we should still have enough to cover our \$500,000 balance forward to help next year's budget, plus a bit more.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV.

INFORMATION: Maria White reported that things have been busy. Milbridge has 15 preK and 16 Kindergarten students signed up for the fall. There are 20 English Language Learners there. The parent group at the school has purchased two "buddy benches" for the playground, which will be painted and installed for fall. An author with the Island Readers & Writers visited the school on May 10th, and the event culminated with students being served a meal by the staff. She will be attending a meeting in Milbridge on June 15th relating to trauma and childhood poverty, and how it affects students.

Lorna Greene shared the latest edition of the Eagles' Nest Grade 6 newspaper. DW Merritt has 11 students registered for preK for next year. Students participated in bus evacuation drills with Lori Mathews and other drivers recently. The Boosters' Club made May baskets with students. Several students went to UMM on May 5th for the Special Olympics. On May 11th, the school held a country-themed spring concert. On May 12th, the entire school attended a presentation of "Where the Wild Things Are" ballet at The Grand. New hires completed the Best Practices training for professional development. The Leadership Team met on May 3rd, and has one final meeting of the year on June 7th. All staff participated in various activities for professional development on the May 16th early release day. The ESSA program is serving 156 students, and schools have been holding their spring Family Nights for Title I students and parents. The Title I staff is creating a district-wide flyer on what Title I is about, and hope to have it ready to distribute in the fall. The district applied for, and received, reallocated funds to run the summer tutoring program again. Screening for gifted/talented students has been completed and seven new students were identified as G/T for academics and eight for G/T art.

Susan Meserve reported Harrington has 11 preK students registered for fall, and 9 Kindergarten. The Outdoor School visited for two days and took all students, preK-6 on the nature trail. Several students participated in the Special Olympics and brought back many ribbons. The PTO sponsored a Mothers' Day Cake Raffle, with 90 cakes raffled, raising over \$300. EdGE held a Family Night to end the year. Grades 3 & 4 visited the Cole Museum. The Suessical Musical spring concert was held last night and was fabulous!

Denise Vose noting that special ed is holding steady with around 151 students. She joined a webinar yesterday for Local Entitlement and it looks like districts may see a 2% increase in funds for next year. She will be attending the Special Ed Directors' Academy from June 21-23. We will be losing our Occupational Therapist at the end of the school year

Lucille Willey noted that Narraguagus has 286 students enrolled, with 92 in the junior high and 194 high school. Registration of students for next year's classes is almost complete. Betsey Brown was chosen to represent the Eastern Maine Skippers' Program and the State of Maine at a conference in Genoa, Italy. She was well spoken and an excellent representative of the school at the conference. Weather has been an issue for spring sports, but they are working through their schedules. May was busy with the following events: Pie Night, Grade 7 Leadership Days, the student art exhibit at the Schooner Gallery, Gear Up focus groups with 6th graders, Project

Graduation, Civil Rights Team Conference, Spring Concert, Book Fair, DAC Banquet, Skippers' Presentation at the Grand, Career Fair for 7-12, the Memorial Day Program, and the Blood Drive. June looks no less busy as we wrap up the school year.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

B. OLD BUSINESS

NONE

C. NEW BUSINESS

1. RE: HIRING PHYSICAL SCIENCE TEACHER AT NARRAGUAGUS

ACTION: Motion by Charles Peterson, Jr., second by mark Wright, and voted (unanimously) to table this article. Supt. Ramsay noted a candidate was offered the position but has not yet accepted.

2. RE: HIRING EVENING CUSTODIAN AT HARRINGTON ELEMENTARY

ACTION: Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to ratify the hiring of Joshua Aarsand as evening custodian at Harrington as recommended by the Superintendent.

3. RE: HIRING HALF-TIME RECEPTIONIST FOR THE SUPT. OFFICE

ACTION: Motion by Vance Pineo, Jr., second by Bethany Hartford, and voted (unanimously) to ratify the hiring of Deborah Cunningham as half-time receptionist at the central office as recommended by the Superintendent.

4. RE: HIRING FALL/WINTER COACHES AT NARRAGUAGUS

ACTION: Motion by Vance Pineo, Jr., second by Mark Wright, and voted (unanimously) to approve the hiring of Holly Fraser as Varsity Volleyball Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Mark Wright, second by Sarah Willson, and voted (unanimously) to approve the hiring of Hilary Oliver as JV Volleyball Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Mark Wright, second by Bethany Hartford, and voted (unanimously) to approve the hiring of Russell Vivier as Jr. High Volleyball Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Sarah Willson, second by Bethany Hartford, and voted (661-yes, 108-abstentions) to approve the hiring of Michael Peterson as Boys' Soccer Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent. (Peterson abstained.)

Motion by Sarah Willson, second by Bethany Hartford, and voted (unanimously) to approve the hiring of Peter Joyce as Girls' Soccer Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Mark Wright, second by Sarah Willson, and voted (unanimously) to approve the hiring of Carolyn Howell as Golf Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Bethany Hartford, second by Mark Wright, and voted (unanimously) to approve the hiring of Tricia Brown as Cross Country Coach at Narraguagus for the fall of 2017 as recommended by the high school administration and the Superintendent.

Motion by Charles Peterson, Jr., second by Vance Pineo, Jr., and voted (unanimously) to approve the hiring of Eric Beal as JV Girls' Basketball Coach at Narraguagus for the fall/winter of 2017/2018 as recommended by the high school administration and the Superintendent.

Motion by Bethany Hartford, second by Mark Wright, and voted (unanimously) to approve the hiring of Heather Thompson as Varsity Girls' Basketball Coach at Narraguagus for the fall/winter of 2017/2018 as recommended by the high school administration and the Superintendent.

Motion by Mark Wright, second by Sarah Willson, and voted (unanimously) to approve Zachary Look as a volunteer assistant for Girls' Basketball at Narraguagus for the fall/winter of 2017/2018 as recommended by the high school administration and the Superintendent.

Motion by Sarah Willson, second by Charles Peterson, Jr., and voted (unanimously) to approve the hiring of Vincent MacLean, Jr. as JV Boys' Basketball Coach at Narraguagus for the fall/winter of 2017/2018 as recommended by the high school administration and the Superintendent.

Motion by Charles Peterson, Jr., second by Vance Pineo, Jr., and voted (672-yes, 97-abstentions) to approve the hiring of Ryan Fletcher as Varsity Boys' Basketball Coach at Narraguagus for the fall/winter of 2017/2018 as recommended by the high school administration and the Superintendent. There was discussion regarding concerns that we not discourage young coaches from being involved in our programs, and the possibility of bringing back the Freshmen teams.

5. RE: APPROVAL TO RE-NEGOTIATE PHOTOCOPIER LEASE

ACTION: Supt. Ramsay noted that we are in year 4 of a 5 year lease with Specialized Purchasing Consultants for our photocopiers/printers in the district. He has been approached by the company to re-negotiate the lease early as vendors for the current lease don't really want to service this area. They are obligated to do so if we don't renegotiate though, so it is in the best interest of SPC to do this. The benefit to us is that we get all new machines which will be from the same manufacturer, vs. what we have now (three manufacturers and 17 different models). We will have a five-year warranty vs. the present one-year warranty. It will cost a little bit more but the new machines and better warranty help offset this. He recommends that we agree to this.

Motion by Vance Pineo, Jr., second by Sarah Willson, and voted (unanimously) that under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055, the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with M.S.T. Government Leasing, LLC in the name and on behalf of Maine School Administrative District No. 37 (the "Issuer"), for the purpose of refunding and refinancing existing lease purchases of photocopier equipment, and lease purchasing additional new and reconditioned photocopier equipment, any service

agreements specifically financed in connection with certain equipment, consulting fees, and related costs of issuance, with an aggregate purchase price not exceeding One Hundred Forty-Five Thousand Forty-Five Dollars and One Cent (\$145,045.01), at a rate of interest of not more than 3.090% per year through August 1, 2022, and otherwise in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities or obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt organization within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure that the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof. The Board of Directors of the Issuer also authorizes the Superintendent of Schools to sign the attached Contract with Specialized Purchasing Consultants, Inc. relating to acquisition of photocopying equipment for the Issuer and authorizes the Superintendent of Schools to make any elections under the Contract not exceeding the aggregate purchase price of this authorizing Vote.

6. **RE: CONSIDERATION OF REQUEST TO DRAW FROM TEACHER SICK BANK**
ACTION: Motion by Charles Peterson, Jr., second by Bethany Hartford, and voted (unanimously) to approve the request from Joan Ramsay to withdraw 13 days from the Teacher Sick Bank for the month of June.
7. **RE: ELECTION OF BOARD MEMBER TO THE FINANCE SUBCOMMITTEE**
ACTION: Motion by Charles Peterson, Jr., second by Sarah Willson, and voted (unanimously) to elect Vance Pineo, Jr. to the Board of Directors' Finance Subcommittee.
8. **RE: AUTHORIZATION FOR SUPT. TO TRANSFER BETWEEN COST CENTERS, IF NECESSARY**
ACTION: Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to authorize the Superintendent to transfer between cost centers, if necessary. Supt. Ramsay noted that he does not believe this will be necessary, but it is good to have it in place just in case it is needed. If a transfer was done, he would inform the board of lines/cost centers affected.
9. **RE: APPROVAL OF PLAN TO LANDSCAPE AROUND FLAGPOLE AT NARRAGUAGUS**
ACTION: Lucille Willey shared a plan developed by Mary Endre, David Rinkle, and some of the students at the high school to landscape an area of the lawn at the high school using funds left from the class of 2016. The area would have the flagstone in the center with six walkways in a spoke

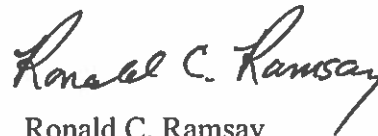
around it, each representing a branch of the military. There would be landscape bushes, archways on each path, and benches. Paving stones could be added and engraved later. People could pay to have loved ones names engraved to cover the cost of the stones. Supt. Ramsay noted that we should put the paving stones down now, and just have the money put back in to the district as they are engraved. He does feel that criteria for what can be engraved needs to be set before we do any engraving. There was discussion about making sure that the area was back far enough to not interfere with winter snow removal.

Motion by Mark Wright, second by Sarah Willson, and voted (unanimously) to approve the plan to landscape around the flagpole and to have the maintenance director affirm that the location will not interfere with plowing.

10. RE: ADJOURNMENT

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:57 p.m.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, MAY 31, 2017

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the April 26, 2017 regular meeting;
7. TABLED agenda adjustments;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. TABLED hiring physical science teacher at NHS;
2. HIRED J. Aarsand as evening custodian at HN;
3. HIRED D. Cunningham as half-time central office receptionist;
4. HIRED fall/winter coaches for Narraguagus—H. Fraser, V Volleyball; H. Oliver, JV Volleyball; R. Vivier, Jr. High Volleyball; M. Peterson, Boys' Soccer; P. Joyce, Girls' Soccer; C. Howell, Golf; T. Brown, Cross County; E. Beal, JV Girls' Basketball; H. Thompson, V. Girls' Basketball; Z. Look, volunteer asst. for girls' basketball; V. MacLean, Jr., JV Boys' Basketball; and R. Fletcher, V. Boys' Basketball;
5. APPROVED re-negotiating copier/printer lease;
6. APPROVED request from J. Ramsay to withdraw 13 days from teacher sick bank;
7. ELECTED V. Pineo, Jr. to board finance subcommittee;
8. AUTHORIZED Supt. to transfer between cost centers, if necessary;
9. APPROVED landscaping plan for flagpole at NHS