

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

April 27, 2016

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine, on Wednesday, April 27, 2016 at 7:00 p.m. to consider and act upon the following items of business:

Board Members Present: Everett Grant, Beth Harford, Ronald Kennedy, Brandi Lovejoy, Debra Murphy, Charles Peterson, Jr, Drusilla Ray, Michael W. Strout, Sarah Willson, and Mark Wright

Board Members Absent: Angela Alley, and Vance Pineo, Jr.

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Susan Meserve, Maria White, Lucille Willey, John Daley, Lori Mathews, Ron Green, David Mathews, Al Moore, Sr., Mary Moore, Lauren White, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. The meeting was called to order at 7:02 p.m. by Chairman Everett Grant.

He noted that Director Pineo is unable to attend the meeting tonight. He also reported that the three Addison board members were invited to a selectmen's meeting in Addison this week. One of the town's selectmen is interested in gathering information on withdrawing from the district. Debi and Everett both attended, as did Mr. Ramsay, who represented the district well and provide a lot of factual information to show the benefit of staying with the district. Everett felt that those in attendance left the meeting feeling the town was in a good place with SAD #37.

2. RE: APPROVAL OF MINUTES OF THE MARCH 30, 2016 REGULAR MEETING

ACTION: Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to approve the minutes of the March 30, 2016 meeting as presented.

3. RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)

INFORMATION: Supt. Ramsay reported that he has received a resignation from Julia Berry, Math Teacher at Narraguagus. Mrs. Berry will be leaving at the end of the school year for another job. He also noted that he is headed to Dallas next week for the final Superintendents' Leadership Institute for Gear-Up. He will be spending Thursday at the Texas Instruments headquarters to learn what they expect for work-ready students. Friday, he will present to the Superintendents' group on what we are doing here for our students.

He also reported that he has spent time recently interviewing every Senior at the high school. He will report out in the near future, but can say now that it was a great experience. He will be putting together a report showing the commonalities of comments from students.

The budget this year has no tax increase to the district overall. Some towns are up, but most are down. This is the second year in a row that we have not had a tax increase. Receiving more subsidy in the coming year, increasing the balance forward, and reducing some expenses have enabled us to do this. We need to get the word out to our citizens.

4. RE: REVIEW OF FINANCIAL STATEMENTS FOR MARCH 2016

INFORMATION: Supt. Ramsay noted that we have done incredibly well this year with the budget. We have 25% of the year left with 38% of the budget remaining at the end of March. This allows us to increase the Balance Forward by \$100,000. The auditor has looked at our accounts as well to verify that we will have the balance we estimated to allow this.

5. RE: SUBCOMMITTEE REPORTS INFORMATION:

- Athletics/Student Activities—Debra Murphy noted that the Athletic Subcommittee met on April 11th to discuss the future of junior high athletics. It was a great discussion. The subcommittee recommended holding a public meeting to get input from parents, students, community, and alumni. This is scheduled for May 11th and the office will be getting notice out.
- Curriculum & Instruction—none
- Negotiations & Grievance—none
- Policy & By-laws—none
- Facilities, Maintenance, Safety, & Transportation—Beth Hartford noted that the Facilities Subcommittee met on Monday to review the bids for replacement of the Narraguagus gym roof shingles. This will be acted on later on the agenda.

6. RE: ADMINISTRATORS' REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV. INFORMATION: Denise Vose reported that the finishing touches were put on the state review. A letter was received with some small things that needed to be corrected, which has been done, and the review was resubmitted. We will be getting a Letter of Findings in the near future outlining the “bigger” things we need to work on.

Susan Meserve noted that Harrington has 113 students enrolled. The Maine Trails Advisory Committee approved a \$29,555 grant for Harrington Elementary to work on the nature trail. Students in grades 3-6 attended a career fair at UMM recently. On April 11th, Karrie Cramer, parent and member of the Teacher Support Group, met with each classroom on gardening. Each class will have a designated garden bed at the school to plant and tend. Parent/Teacher Conferences went well with 100% contact made.

Lorna Greene reported that DW Merritt has 112 students. The school hosted a Pee Wee Tournament on April 1st and 2nd with 10 teams involved. It went well. Family Movie Night was held on April 15th with a good turnout. Fourth grade students across the district attended the Cherryfield Foods Agricultural Safety Day recently. The students really enjoyed it and had a great day learning lots of valuable information. Students in grades 5 and 6 participated in the Hoops for Hearts fundraiser at the high school recently, raising over \$600. **Professional Development:** Grade One teachers held Teacher Rounds at Harrington on April 12th. Best Practices training was held at Narraguagus on the 25th. **ESSA:** We are serving 155 students with Title I Math and ELA support. There are 12 students in the district's Reading Recovery program. Title I staff met on April 7th to go over end of year reports. Family Nights are being planned in each school. **Gifted/Talented:** The G/T advisory team is working on annual identification, which needs to be completed by May 16th.

Maria White noted that 113 students are enrolled at Milbridge. The school held an autism awareness event for students on the Friday before April vacation. Student council helped. Students researched autism. Students in grades 5/6 will go to the Challenger Center on a field trip. Grades 3 to 6 went to the Cole Transportation Museum. Ellen Potter, who is an author, is visiting the school next Tuesday. The president of the MEA came and read a book to Grade 1 yesterday. The Playground Committee is still working to raise funds, and have raised over \$13,000 so far.

Lucille Willey provided a written report. Highlights included sports reports, Golden Apple recipients, National Honor Society inductees, the student art exhibit at the Schooner Gallery, and many other events.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to table this article as there are no agenda adjustments required.

B. OLD BUSINESS

1. RE: CONSIDERATION OF REVISION TO POLICY DJE—BIDDING (2ND reading)

ACTION: Motion by Everett Grant, second by Michael W. Strout, and voted (unanimously) to accept the second reading of the revision to policy DJE, increasing the amount to \$10,000 before having to go out to bid. This now becomes district policy.

C. NEW BUSINESS

1. RE: APPROVAL OF SENIOR CLASS TRIP TO BOSTON AND SIX FLAGS

ACTION: Mary Endre, Senior Class Advisor, reported that the class wants to do a similar trip to last year. They will take a Cyr bus to Six Flags, visit the Boston Museum of Science, and the Aquarium. A visit to the Museum of Fine Arts is also a possibility. There are four chaperones and 45 students going. The students have raised all the necessary funds to cover the cost of the trip.

Motion by Drusilla Ray, second by Mark Wright, and voted (unanimously) to approve the Senior Class trip to Boston and Six Flags from May 20-22.

2. RE: ACCEPTANCE OF BID FOR RE-SHINGLING OF NHS ROOF

ACTION: Motion by Drusilla Ray, second by Everett Grant, and voted (unanimously) to accept the bid from Kevin W. Smith and Sons, Inc. to replace the shingles on the NHS gym roof with a rubber roof, which has a 20-year material and labor warranty. The bid price is \$140,500.

3. RE: HIRING ONE-YEAR ADMINISTRATORS

ACTION: Motion by Michael W. Strout, second by Drusilla Ray, and voted (unanimously) to ratify the hiring of the following one-year administrators:

Dawn Fickett, Administrative Assistant to the Superintendent
Leslie Gajdukow, PreK Coordinator
Ron Green, Maintenance Director
Lori Mathews, Assistant Transportation Director
Alfred Moore, Sr., Transportation Director
Lisa Roeber, Food Services Director
Dennis Smith, Technology Assistant
Ronald Smith, Technology Director
Samantha Beal, School Nurse/CNA Instructor

4. RE: HIRING JUNIOR HIGH BASEBALL AND SOFTBALL COACHES

ACTION: Motion by Mark Wright, second by Drusilla Ray, and voted (unanimously) to ratify the hiring of Bradley Cirone, Jr. High Baseball Coach, and Cecilia Robbins, Jr. High Softball Coach.

5. RE: APPROVAL OF VOLUNTEER ASSISTANT FOR VARSITY BASEBALL—Brad Cirone

ACTION: Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to approve Bradley Cirone as a volunteer assistant for Varsity Baseball at Narraguagus.

6. RE: HIRING PROBATIONARY CONTRACT TEACHERS FOR 2016-2017

ACTION: Motion by Michael W. Strout, second by Drusilla Ray, and voted (unanimously) to ratify the hiring of the following probationary contract teachers for 2016-2017:

NAME:	CURRENT ASSIGNMENT:
Berry, Myra	7-12 English (second year)
Catheron, Brenda	PreK at Harrington (second year)
Chick, Jeffrey	Grade 5 at Harrington (second year)
Cirone, Ashley	7/8 Special Education (RR) (second year)
Costella, Vanessa	Kindergarten at Harrington (second year)
Eaton, Joanna	9-12 Special Education (RR) (second year)
Foote, Caroline	7-12 English (second year)
Foss, Dustin	Special Education at Milbridge (RR) (third year)
McCarthy, Nancy	PreK at DW Merritt (second year)
McGray, Anita	Special Education at Harrington (SCR) (second year)
Somes, Sara	Special Education at Harrington (RR) (third year)
Wilbur, Patricia	Kindergarten at Milbridge (second year)

7. RE: HIRING 4th YEAR TEACHER MOVING TO CONTINUING CONTRACT

ACTION: Motion by Mark Wright, and voted (unanimously) to table this article.

8. RE: APPROVAL OF 2016-2017 DISTRICT BUDGET, INCLUDING SIGNING WARRANTS FOR THE DISTRICT BUDGET MEETING AND VALIDATION REFERENDUM, AND THE NOTICE OF AMOUNTS ADOPTED

ACTION: Motion by Everett Grant, second by Drusilla Ray, and voted (unanimously) that the warrant for the Maine School Administrative District No. 37 (the “District”) Budget Meeting presented to the meeting be and is hereby approved and that a District budget meeting be and is hereby called for May 24, 2016 for the purpose of voting on the annual budget for the District for the 2016-2017 fiscal year;

that the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that a District budget validation referendum be and is hereby called for June 14, 2016 for the purpose of approving the budget adopted at the District budget meeting for the 2016-2017 fiscal year; and

that the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 24, 2016, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 14, 2016 District budget validation referendum.

9. RE: ADJOURNMENT

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:17 p.m.

Respectfully submitted,
Ronald C. Ramsay
 Ronald C. Ramsay
 Secretary to the Board

MEETING SUMMARY—APRIL 27, 2016

A. INTRODUCTORY BUSINESS

2. APPROVED the minutes of the 3/30/16 regular meeting;
7. TABLED agenda adjustment;

B. OLD BUSINESS

1. APPROVED 2nd reading of policy DJE-Bidding;

C. NEW BUSINESS

1. APPROVED senior class trip to Boston/Six Flaggs, May 20-22;
2. ACCEPTED bid from Kevin Smith & Sons to replace gym roof at NHS;
3. HIRED one-year administrators—Dawn Fickett, Leslie Gajdukow, Ron Green, Lori Mathews, Al Moore, Sr., Lisa Roeber, Dennis Smith, Ron Smith, Samantha Beal;
4. HIRED Brad Cirone (baseball) and Cecilia Robbins (softball) for junior high teams;
5. APPROVED Brad Cirone as volunteer assistant for NHS varsity baseball;
6. HIRED probationary contract teachers—Myra Berry, Brenda Catheron, Jeff Chick, Ashley Cirone, Vanessa Costella, Joanna Eaton, Caroline Foote, Dustin Foss, Nancy McCarthy, Anita McGray, Sara Somes, and Patti Wilbur;
7. TABLED hiring 4th year teacher moving to continuing contract;
8. APPROVED 2016-2017 proposed budget, set budget meeting and referendum dates, signed warrants, and signed Notice of Amounts Adopted