

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

April 26, 2017

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr/Sr High School, Harrington, Maine on Wednesday, April 26, 2017 to consider and act upon the following items of business:

**Board Members Present:** Jeffrey Beal, Everett Grant, Beth Hartford, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Drusilla Ray, and Mark Wright.

**Board Members Absent:** Sarah Willson

**Other persons present:** Ronald Ramsay, Denise Vose, Lorna Greene, Maria White, Susan Meserve, John Daley, Lucille Willey, Maria Frankland, Lori Mathews, Al Moore, Sr., Mary Moore, Ron Green, Robin Newman, and Dawn Fickett

### MINUTES

#### A. INTRODUCTORY BUSINESS

- 1. The meeting was called to order at 7:00 by Chairman Grant.** He noted that Director Willson had a prior commitment and was unable to attend tonight. Brandi Lovejoy has resigned her seat as a board member from the town of Columbia due to work and family obligations. The town will be appointing someone to fill her seat until next election.
- 2. RE: APPROVAL OF MINUTES OF MARCH 29, 2017 REGULAR MEETING**  
**ACTION:** Motion by Vance Pineo, Jr., second by Gary Magby, and voted (unanimously) to approve the minutes of the March 29, 2017 meeting as printed.
- 3. RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Superintendent Ramsay reported that we only have seven full weeks of school left. Students will be done on June 20<sup>th</sup>, and staff on the 21<sup>st</sup>. The upcoming weeks are the busiest of the school year. As well as all the things happening in the schools, we will have our budget meeting on May 23<sup>rd</sup> and validation on June 13<sup>th</sup>.  
He summarized the budget, noting that we have to raise a bit more in local required to get less in state subsidy! The budget is up by 2.19% on the expenditure side, and 3.23% on the taxation side. Since we have not had an increase in taxation for this year and last, that is just over a 1% increase over the three-year period.  
We still have not received any news on the state budget and when that might be settled, so we will go forward with our proposed budget based on the estimated ED279 figures received in March.  
Maine Controls has been inspecting and working on the heating systems in the schools. They completed some easy fixes and are now creating a report showing what we need to do to get the systems working well. The Harrington septic system was put back together over April vacation so that we no longer have an open septic. Dean Bradshaw, the original designer of the system, is working to help us figure out the repairs/replacement needed over the summer.
- 4. RE: PRESENTATION BY 8<sup>TH</sup> GRADE**  
**INFORMATION:** Robin Newman, 7/8 grade English teacher, and three of her students reported that they had recently completed reading Return to Sender, by Julia Alvarez, and she was able to

meet with them virtually and discuss the book. The story is about an immigrant family in Vermont and the hardships they faced. Students made posters of their heritage, painted skull rocks, and made sugar skulls for the Day of the Dead Remembrance, as in the book. Students also produced a video that they sent to Ms. Alvarez to thank her for visiting them virtually. Students shared what they had learned from the book and from meeting with the author.

**5. RE: SUBCOMMITTEE REPORTS INFORMATION:**

- Athletics/Student Activities—Debra Murphy noted that the committee met earlier in the evening with a new coaching candidate, which will be considered later on the agenda.
- Curriculum & Instruction—none
- Negotiations & Grievance—Everett Grant noted that the committee met on Monday evening to discuss a couple of negotiation issues.
- Policy & By-laws—none
- Facilities, Maintenance, Safety, & Transportation—Ronald Kennedy noted that the committee met last night to review the bids for the Milbridge gym roof replacement and to discuss the Harrington septic repairs.

**6. RE: REVIEW OF FINANCIAL STATEMENTS**

**INFORMATION:** Supt. Ramsay noted that the March statement reflects 75% of the fiscal year behind us. We are in good shape with 36.7% of the budget remaining. Summer payrolls will still need to come out of this, but we are on track with where we have been the past few years.

**7. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV.**

**INFORMATION:** Denise Vose reported that special education is serving 150 students, plus 19 who are 504 students. There are four in the referral process now. Numbers are staying about the same as in the past.

Susan Meserve reported an enrollment of 133 at Harrington. Grade 4 students enjoyed the Agricultural Farm Day sponsored by Cherryfield Foods. Parent teacher conferences went well with 100% contact made...those unable to make it to conferences were briefed via a phone call from the teachers as to how their child/ren were doing in school. Work on the nature trail continues.

Lorna Greene reported an enrollment of 107 at DW Merritt. The school hosted 64 guests for the Spring Family Luncheon, which included a raffle, book fair, and DI performance. New staff participated in Best Practices training on April 3<sup>rd</sup>. An application has been submitted to Title I for re-allocated funds for summer tutoring. The gifted/talented committee is working to complete the identification/screening process by May 8<sup>th</sup>.

Maria White reported that Milbridge hosted a meeting with the Department of Education regarding regs for English Language Learners (ELL). The state is looking at decreasing the proficiency requirements for ELL students, which she spoke out against. A new 3D printer has been installed (each school received one), and students/staff are enjoying learning how to use it. The technology department is planning to schedule some staff training on how to use them.

Lucille Willey reported an enrollment of 286 at Narraguagus. She noted that students who participated in the Special Olympics Swim Meet at Bates College on April 13<sup>th</sup> all came back with ribbons! They were very excited! Some of the high school art students have work on display at the Schooner Gallery in Milbridge through May 26<sup>th</sup>. Seventeen students have been accepted at HCTC for next year. She shared an article from the US News and World Report, which listed Narraguagus as one of the top 22 high schools in Maine...NHS listed as 17<sup>th</sup> in the state!

**8. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

**B. OLD BUSINESS**

NONE

**C. NEW BUSINESS**

**1. RE: ACCEPTANCE OF BID FOR REPLACEMENT OF MILBRIDGE ROOF**

**ACTION:** Ronald Kennedy noted that the Facilities & Maintenance Subcommittee met last night to review the bids received. Since roof shingles don't seem to be holding up well, the committee recommends accepting the bid from JARR Management, Inc. to install a metal roof at a cost of \$53,650. Supt. Ramsay and Walter Barschdorf were pleased with the bids received, and Walter felt they were all reputable contractors. They also recommend the metal roof from JARR.

Motion by Ronald Kennedy, second by Drusilla Ray, and voted (unanimously) to accept the bid from JARR Management, Inc. to replace the roof on the Milbridge gym with a metal roof at the cost of \$53,650. This work will be done over the summer before school re-opens in the fall.

**2. RE: APPROVAL OF THE PROGRAM OF STUDIES FOR GRADES 9-12 AT NJSHS**

**ACTION:** Maria Frankland, NJSHS Guidance, presented the Program of Studies and the few changes that were made from last year. They have expanded the offerings in the Industrial Technology classes being taught by David Rinkle. A few Honors level classes have been added as well, but no major changes.

Motion by Mark Wright, second by Debra Murphy, and voted to approve the NHS Program of Studies for grades 9-12 for 2017-2018 as presented.

**3. RE: HIRING ONE-YEAR ADMINISTRATORS**

**ACTION:** Motion by Debra Murphy, second by Gary Magby, and voted (unanimously) to ratify the hiring of the following one-year administrators for 2017-2018 as recommended by the Superintendent:

Beal, Samantha	School Nurse/CNA Instructor (September-August)
Fickett, Dawn	Administrative Assistant to the Superintendent (July-June)
Green, Ron	Maintenance Director (July-June)
Latham, Edward	Technology Assistant (July-June)
Mathews, Lori	Assistant Transportation Director (half-time) (July-June)
Moore, Alfred, Sr.	Transportation Director (half-time) (July-June)
Roeber, Lisa	Food Services Director (July-June)
Smith, Ronald	Technology Director (July-June)

**4. RE: APPROVAL OF ADMINISTRATOR AND SUPPORT NEGOTIATIONS FOR 17-18**

**ACTION:** Motion by Debra Murphy, second by Drusilla Ray, and voted (829-yes; 60-abstentions) to approve the administrator and support negotiations for 2017-2018. (Pineo abstained.)

5. **RE: HIRING PROBATIONARY CONTRACT TEACHERS FOR 2017-2018**  
**ACTION:** Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to ratify the hiring of the following probationary teachers for 2017-2018 as recommended by the Superintendent:
- |                   |  |
|-------------------|--|
| Berry, Myra       | 7-12 English (third year)                          |
| Bishop, Bobbi Jo  | Special Education at DW Merritt (RR) (second year) |
| Catheron, Brenda  | PreK at Harrington (third year)                    |
| Chick, Jeffrey    | Grade 5 at Harrington (third year)                 |
| Cirone, Ashley    | 7/8 Special Education (RR) (third year)            |
| Costella, Vanessa | Kindergarten at Harrington (third year)            |
| Eaton, Joanna     | 9-12 Special Education (RR) (third year)           |
| Foote, Caroline   | 7-12 English (third year)                          |
| Knapp, Heather    | Special Education at Harrington (RR) (second year) |
| McCarthy, Nancy   | PreK at DW Merritt (third year)                    |
| McGray, Anita     | Special Education at Harrington (SCR) (third year) |
| Rinkle, David     | 7-12 Industrial Technologies (second year)         |
| Wilbur, Patricia  | Kindergarten at Milbridge (third year)             |
| Woodruff, Hannah  | 7-12 Math (second year)                            |
6. **RE: HIRING 4<sup>TH</sup> YEAR TEACHERS MOVING TO CONTINUING CONTRACT**  
**ACTION:** Motion by Drusilla Ray, second by Bethany Hartford, and voted (unanimously) to ratify the hiring of Dustin Foss as a Fourth-year Teacher moving to Continuing Contract as recommended by the Superintendent.
7. **RE: HIRING JR. HIGH BASEBALL AND SOFTBALL COACHES**  
**ACTION:** Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (unanimously) to approve Alan Stanwood and Sunshine Strout as the junior high baseball and softball coaches, respectively, as recommended by Superintendent Ramsay.
8. **RE: HIRING SUBSTITUTE TEACHER**  
**ACTION:** Motion by Vance Pineo, Jr., second by Debra Murphy, and voted (unanimously) to approve Laurel Ann Hoppe as a substitute teacher as recommended by the Superintendent.
9. **RE: CONSIDERATION OF REQUEST TO DRAW FROM TEACHER SICK BANK**  
**ACTION:** Motion by Charles Peterson, Jr., second by Bethany Hartford, and voted (unanimously) to approve the request from Joan Ramsay to withdraw 22 days from the teacher sick bank for the month of May.
10. **RE: APPROVAL OF 2017-2018 DISTRICT BUDGET, INCLUDING SIGNING WARRANTS FOR THE DISTRICT BUDGET MEETING AND VALIDATION REFERENDUM, AND THE NOTICE OF AMOUNTS ADOPTED**  
**ACTION:** Motion by Debra Murphy, second by Gary Magby, and voted that the warrant for the Maine School Administrative District No. 37 (the "District") Budget Meeting presented to the meeting be and is hereby approved and that a District budget meeting be and is hereby called for May 23, 2017 for the purpose of voting on the annual budget for the District for the 2017-2018 fiscal year;

That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that a District budget validation referendum be and is hereby called for June 13, 2017 for the purpose of approving the budget adopted at the District budget meeting for the 2017-2018 fiscal year; and

That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District budget meeting on May 23, 2017, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 13, 2017 District budget validation referendum.

**11. RE: ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:16 p.m.

Respectfully submitted,



Ronald C. Ramsay  
Secretary to the Board

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MEETING SUMMARY, APRIL 26, 2017

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the March 29, 2017 regular meeting;
8. TABLED agenda adjustments;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. ACCEPTED bid from JARR Management to replace Milbridge gym roof;
2. APPROVED NHS Program of Studies for 9-12;
3. HIRED one-year administrators—S. Beal, D. Fickett, R. Green, E. Latham, L. Mathews, A. Moore, L. Roeber, and R. Smith;
4. APPROVED admin and support negotiations for 2017-2018;
5. HIRED probationary contract teachers—M. Berry, B. Bishop, B. Catheron, J. Chick, A. Cirone, V. Costella, J. Eaton, C. Foote, H. Knapp, N. McCarthy, A. McGray, D. Rinkle, P. Wilbur, H. Woodruff;
6. HIRED D. Foss as 4<sup>th</sup> year teacher moving to continuing contract;
7. HIRED Alan Stanwood and Sunshine Strout as jr. high baseball/softball coaches;
8. HIRED Laurel Ann Hoppe as substitute teacher;
9. APPROVED request from J. Ramsay to withdraw 22 days from the teacher sick bank;
10. APPROVED 2017-18 budget and signed related documents.