

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37
March 29, 2017

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr/Sr High School, Harrington, Maine on Wednesday, March 29, 2017 to consider and act upon the following items of business:

Board Members Present: Jeffrey Beal, Everett Grant, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Drusilla Ray, Sarah Wilson, and Mark Wright.

Board Members Absent: Beth Hartford and Brandi Lovejoy

Other persons present: Ronald Ramsay, Denise Vose, Lorna Greene, Maria White, Susan Meserve, John Daley, Lucille Willey, Lori Mathews, Al Moore, Sr., Mary Moore, Ron Green, and Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 by Chairman Grant.** He welcomed new board member, Gary Magby, from Addison.
2. **RE: APPROVAL OF MINUTES**
Motion by Vance Pineo, Jr., second by Debra Murphy, and voted (unanimously) to approve the minutes of the February 15, 2017 regular meeting as printed.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay reported that he had received a letter of resignation from Heidi Heyden, Physical Science Teacher at NHS, who will be retiring at the end of the school year. He noted that she has been a great asset to the district and will be missed.
The Milbridge gym roof is going to need to be fixed this summer. Walter Barschdorf is writing the specs for us, including both a metal roof and shingled roof option. A pre-bid meeting will be held on April 11th, and bids close on April 20th. The Facilities/Maintenance subcommittee will meet before the April 26th Board Meeting to review and recommend which bid to accept. The board will then vote on accepting a bid at its April 26th meeting.
The septic system at Harrington also needs repair. He will address this later on the agenda.
4. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—none
 - Curriculum & Instruction—none
 - Negotiations & Grievance—none
 - Policy & By-laws—none
 - Facilities, Maintenance, Safety, & Transportation—none
5. **RE: REVIEW OF FINANCIAL STATEMENTS**
INFORMATION: Supt. Ramsay reported that things are going well. We have about a third of the year left and 43% of the budget left. This gives us a 10% buffer, which will cover summer salaries and still leave money for our balance forward for next year. A few lines are overdrawn, but we are still waiting for rebates on the lighting projects to go back into those lines, as well as insurance

proceeds from the Central Office fire. On the revenue side, we are down a bit right now, but some of that is because we have only billed half of our tuition for the year. The second half billing will go out probably in May and will bring revenues up where they need to be.

6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV. INFORMATION:

- Mrs. Willey provided a written report for activities and events at the High School. She noted that 31 seniors have been accepted to one or more colleges. The Valedictorian for 2017 is Rosemary Nguyen, and Salutatorian is Kayla Toppin. Rosemary Nguyen also received the Principal's Award. The school has been busy with MEA Testing, Academic Awards, Outdoor Club ski trips, Math Meets, Winter Athletic Banquet, Swim Team, Harlem Superstars, Skippers' Program, and many other events!
- Ms. White reported 121 students enrolled at Milbridge, with 17 receiving ESL services. MEA testing is underway. Milbridge Elementary will be hosting a meeting on April 6th with the Department of Education regarding identification of ELL students. Participation in Pee Wees has been really good. Grades 5 & 6 are again participating in the Aspinaut Program with Mrs. Torrey, focusing on STEM projects. Student Council officers and Grade 6 students are doing a spring fund-raiser for the Beth Wright Cancer Research Center and are also planting flowers out front this spring.
- Mrs. Greene reported enrollment of 107 students at DW Merritt in Addison. Students participated in Read Across America during the month of March. There has been great participation in Pee Wee Basketball/Cheering. The Chewonki Museum visited the school with its "Creatures and Their Habitats" travelling exhibit, which students really enjoyed.
- Professional development –Grade K & 1 teachers participated in Teacher Rounds this month. At the March 16 Early Release and March 17 workshop, staff participated in a variety of activities, including CPI training for special ed staff, Reading Recovery Training for grades K-3 staff, and Drug Awareness Training for grades 4-12 staff.
- ESSA: Title I staff are working to plan Spring Family Engagement Nights. They all will have the same theme this year and are doing collaborative planning around reading and math activities.
- Gifted and talented: G/T students in grades 4 through 8 attended Wings of Life in Ellsworth on March 3rd. Materials on differentiated instruction were distributed to all four schools.
- Mrs. Meserve reported enrollment of 133 students at Harrington Elementary. Grade 4 students participated in NAEP testing on March 9th. The Parent-Teacher Group is sponsoring a Roundball Tourney this weekend. PreK and K registrations are coming up the first week of May for all three schools.
- Mrs. Vose reported that 151 students are receiving special education services, and 18 students that qualify as 504 are being managed by special ed staff. There have been 24 referrals this year, with 8 found eligible for special ed and 7 eligible for 504. The Corrective Action Plan is completed and has been accepted by the state following the site review a year and a half ago.

7. RE: AGENDA ADJUSTMENTS

ACTION: Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to approve an adjustment to the agenda to consider approval of a JMG overnight trip. This item will be added to the agenda as Article 6a. under new business.

B. OLD BUSINESS

1. RE: APPROVAL OF VOLUNTEER ASSISTANT PEE-WEE BOYS COACH AT DW MERRITT

ACTION: Motion by Debra Murphy, second by Ronald Kennedy, and voted (unanimously) to approve Andrew Polley as volunteer assistant at DW Merritt.

2. RE: HIRING GIRLS' TRAVEL TEAM COACH

ACTION: Motion by Vance Pineo, Jr., second by Debra Murphy, and voted (unanimously) to ratify the hiring of Crystal Perry as the Girls' Travel Team Coach.

C. NEW BUSINESS

1. RE: APPROVAL OF EDGE TRIP TO NEW YORK CITY, APRIL 13-17

ACTION: Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to approve the EdGE trip to New York City from April 13-17. Supt. Ramsay noted this is the annual trip they do alternating from year to year between New York and Washington DC.

2. RE: ACCPETANCE OF BID FOR SALE OF USED BUS (#41)

ACTION: Motion by Charles Peterson, Jr., second by Drusilla Ray, and voted (unanimously) to accept the high bid submitted by Santerre Salvage for \$1,195.

3. RE: HIRING SUBSTITUTE COOK

ACTION: Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to approve Hilary Oliver as a substitute cook in the district.

4. RE: HIRING NHS SPRING COACHES

ACTION: Motion by Vance Pineo, Jr., second by Mark Wright, and voted (unanimously) to ratify the hiring of the following spring coaches at NHS:

James Robertson, varsity baseball	Bradley Cirone, jv baseball
Tracie Martin, varsity softball	Lynn Lyford, jv softball
Tricia Brown, track and field	Samantha Beal, track and field assistant

5. RE: APPROVAL OF REPAIRS TO HARRINGTON SEPTIC

ACTION: Supt. Ramsay noted that we have been having problems with the septic at Harrington for a couple of months. It has been backing up and we have had to pump it a few times. Plumbers have been called in to look at it, and a contractor came in a dug up the field to look at the pipes. The system has two pumps in it, but only one is working. We need to get one side repaired, and soon! Our policy allows the superintendent to bypass the bid process in an emergency situation, but he wants the board to approve it so that we can get repairs done over April vacation. The estimate for the first stage of repairs is around \$20,000. Dean Bradshaw, the designer of the system, says we can get by with repairing this side vs. replacing it, but the other side will need to be replaced this summer, which will be more extensive.

Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to authorize the Superintendent to get the upper system repaired over April vacation.

6. **RE: CONSIDERATION OF REQUEST TO DRAW FROM TEACHER SICK BANK**
ACTION: Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to approve the request from Joan Ramsay to draw 10 days from the teacher sick leave bank for the month of April. She has met all the criteria to do so.

6a. **RE: APPROVAL OF JMG OVERNIGHT TRIP TO THOMAS COLLEGE**
ACTION: Supt. Ramsay noted that this request came in after the February board meeting, but actually took place on Monday/Tuesday this week (March 27th and 28th). Because it was overnight, he still felt it was important for the board to approve it after the fact. The 11 Jobs for Maine Graduates students attended a Career Development Conference there.

Motion by Vance Pineo, Jr., second by Mark Wright, and voted (unanimously) to approve the JMG trip to Thomas College.

7. **ADJOURNMENT:**

ACTION: Motion by Charles Peterson, Jr., and voted unanimously to adjourn the meeting at 8:30 pm.

Respectfully submitted,



Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY, MARCH 29, 2017

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the February 15, 2017 regular meeting;
7. APPROVED agenda adjustment-approval of JMG trip

B. OLD BUSINESS

1. APPROVED Andrew Polley as volunteer asst. boys' pee wee coach at DWM;
2. HIRED Crystal Perry as girls' travel team coach;

C. NEW BUSINESS

1. APPROVED EdGE trip to NYC April 13-17;
2. ACCEPTED bid from Santerre Salvage for used bus (#41);
3. HIRED Hilary Oliver as a substitute cook;
4. HIRED spring coaches at NHS—J. Robertson, baseball; B. Cirone, jv baseball; T. Martin, softball; L. Lyford, jv softball; T. Brown, track & field; S. Beal, track & field asst.
5. AUTHORIZED supt. to get repairs completed on upper septic system at HN;
6. APPROVED request from Joan Ramsay to draw 10 days from teacher sick bank;
- 6a. APPROVED JMG trip to Thomas College