

## MAINE SCHOOL ADMINISTRATIVE DISTRICT #37

February 27, 2019

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine on Wednesday, February 27, 2019 to consider and act upon the following items of business:

**Board Members Present:** Jeffery Beal, Everett Grant, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., Dawn Robbins, and Mark Wright

**Board Members Absent:** none

**Other persons present:** Ronald Ramsay, Lorna Greene, Susan Meserve, Maria White, Lucille Willey, Todd Emerson, Denise Vose, Ron Green, Lori Mathews, David Mathews, Shaina Fraser and JMG students, Dawn Fickett, and other citizens

### MINUTES

#### A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo, Jr.**
2. **RE: APPROVAL OF MINUTES OF JANUARY 30, 2019 REGULAR MEETING**  
**ACTION:** Motion by Charles Peterson, Jr., second by Grace Kennedy, and voted (762-yes, 187-abstentions) to approve the minutes of the January 30, 2019 regular meeting as printed. (Hartford and Magby abstained as they were absent from the meeting.)
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Superintendent Ramsay reported on the following items.
  - a. FEDES—He hosted a meeting with the grant representatives from the State on 2/15. He will update later on the agenda.
  - b. On 2/15, the canopy on the back of the NJSHS cafeteria collapsed due to snow/ice sliding off the domed roof. There were no injuries and it has been cleaned up. An insurance claim has been filed. We are investigating what to do to prevent a reoccurrence. The quote last year for snow guards was \$106,000. He has also talked with Kevin Smith, the contractor who put the roof on, and he might be able to do something for less money. Signage will be put up next week warning of the potential for falling snow.
  - c. The Principal Search Committee needs to be put together for the high school vacancy. We need a board member from each town, so he asked those from the individual towns to discuss it and decide who was going to be on the committee. We will also have a community member from each town and administrators and high school staff reps.
  - d. Budget Workshop #1 has been moved to March 20<sup>th</sup>, 7:00 p.m. at the high school.
  - e. A preliminary ED279 has been received and it's not positive. We are losing around \$153,000 even though our enrollment is up, and our valuation is down, plus millions more was put into education subsidies statewide. He has contacted the state and asked them to look at this and tell us why. One thing they noted was that our high school enrollment is now over 200 so we lose the small, isolated, rural school adjustment of around \$170,000.
  - f. Kelly Moores has resigned her seat as a Columbia board member due to conflicts.
  - g. Since this is Director Grant's final meeting as board member, Supt. Ramsay took the

opportunity to recognize him for his outstanding service of 20 years as board member, 10 years as board chair, and 4 years as a representative on the MSBA Executive Committee. Director Grant was presented with a plaque by Chairman Pineo for his dedicated service to our communities, schools, and students.

**4. RE: SUBCOMMITTEE REPORTS  
INFORMATION:**

- Athletics/Student Activities—Debi Murphy noted that this committee met earlier with a coaching candidate and has a recommendation for later on the agenda.
- Curriculum & Instruction—None
- Negotiations & Grievance—Mark Wright reported that this committee has been meeting and has a recommendation for the full board later on the agenda.
- Policy & By-laws—None
- Facilities, Maintenance, Safety, & Transportation—Supt. Ramsay noted that this committee will need to meet soon once we have information available on the roof guards, as well as other maintenance issues such as repointing the brick work at Harrington Elementary.

**5. RE: REVIEW OF FINANCIAL STATEMENTS**

**INFORMATION:** Supt. Ramsay noted that we are doing well and are a little ahead of where we need to be right now.

**6. RE: ADMIN REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL  
DEVELOPMENT**

**INFORMATION:** Lucille Willey presented a written report for Narraguagus including class parts, athletic news, HCTC Skills' Competition, and upcoming events. This was followed by a presentation from the students in the Jobs for Maine Graduates (JMG) program.

Maria White reported that there are currently 125 students enrolled at Milbridge Elementary. She noted that new digital scoreboards were installed in the gym today. The Parent/Teacher Support Group raised funds for them. Pee-wee season begins March 4<sup>th</sup>. The school is working on assessing technology needs to develop a new plan. TREE is providing more professional development for staff. There will be workshops at Cobscook in March, as well as early morning sessions with staff before school starts. Cheryl Tobey, from the state, was in the building all day today working with staff on the Numeracy4ME program. Cristina Perez, ESL teacher, has been chosen to serve on the DOE committee looking at standards around ELL. MEA testing window runs from March 18-April 12. Island Readers and Writers will be in Milbridge on May 16<sup>th</sup> with another author.

Lorna Greene noted an enrollment of 103 at DW Merritt. The Grade 3/4 Skills & Drills program is going well. Older students are enjoying reading to younger students in the school-wide Buddy Reading Program. A "Cabin Fever Reliever" supper will be held on March 7<sup>th</sup>. **Professional Development**-All staff met in their Learning Clubs on 2/14 and discussed improving student attendance. Special Ed had CPR training. **ESSA**-Title I Staff met on 2/7 and reviewed identification protocols and reporting. They are busy planning the spring Family Nights. **G/T**-Grades 7/8 visited the Downeast Institute today and toured the hatchery and touch tanks.

Susan Meserve reported an enrollment of 147 at Harrington Elementary. Students celebrated the 100<sup>th</sup> day of school on February 8<sup>th</sup>. Their theme was "100 days smarter," and the day included activities in ELA and Math. There are 25 students participating in the Grade 3/4 Skills & Drills program. The Jr. High Girls Basketball team placed 1<sup>st</sup> in the league, and Boys were 2<sup>nd</sup>. The Washington County Spelling Bee was hosted at Harrington recently with a 6<sup>th</sup> grader from Harrington crowned the winner.

Denise Vose noted that 154 students are receiving special education services, and another 24 are getting 504 services. We have had 26 referrals this year. She is attending between two and six IEP meetings almost every day. Special Ed staff received CPR and defibrillator training on February 14<sup>th</sup>. She will be attending the MADSEC meeting in Augusta on Friday.

**7. RE: AGENDA ADJUSTMENTS**

**ACTION:** Motion by Charles Peterson, Jr., second by Everett Grant, and voted (unanimously) to table this article as there are no adjustments necessary.

**B. OLD BUSINESS**

**1. RE: CONSIDERATION OF SECOND READING OF REVISED/NEW POLICIES**

**a. ADC/ADC-R Tobacco Use and Possession Policy & Procedure (revised)**

**b. JICJ Student Use of Cell Phones and Other Electronic Devices (new)**

**ACTION:** Motion by Everett Grant, second by Grace Kennedy, and voted (unanimously) to approve the second reading of revised policy ADC/ADC-R and new policy JICJ as presented. These now become district policy.

**C. NEW BUSINESS**

**1. RE: APPROVAL OF SUBMISSION OF MAINE COMMUNITY FOUNDATION GRANT FOR \$9,175 FOR OUTDOOR SCHOOL AT HARRINGTON ELEMENTARY**

**ACTION:** Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to approve the submission of a grant to the Maine Community Foundation in the amount of \$9,175 to help fund the Outdoor School at Harrington Elementary for 2019-2020.

**2. RE: APPROVAL OF OVERNIGHT TRIP FOR JMG TO THOMAS COLLEGE, 3/25, 26**

**ACTION:** Motion by Charles Peterson, Jr., second by Beth Hartford, and voted (unanimously) to approve the JMG overnight trip as presented.

**3. RE: HIRING PEE WEE BASKETBALL AND CHEERING COACHES**

**ACTION:** Motion by Debra Murphy, second by Mark Wright, and voted (unanimously) to approve the following coaches for pee-wee basketball and cheering for 2019 as recommended by the Superintendent: DW Merritt: Boys—Vincent MacLean, Jr., and R. Michael Beal; Girls—Vincent & Sally MacLean; Cheering—Amanda Kowalski; Harrington: Boys—Tyler Tenney; Girls—Jeffery Chick; Cheering—Lisa Hinkle; Milbridge: Boys—Richard Parker; Girls—Donald Parker; Cheering—Brienne Fraser.

4. **RE: HIRING SPRING COACHES FOR NARRAGUAGUS HIGH SCHOOL**  
**ACTION:** Debra Murphy noted that the Athletic Subcommittee met with Philip Taylor earlier this evening for the JV Baseball position and recommends him to the full board, along with the other NHS coaches. Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to approve the following spring coaches for Narraguagus High School as recommended by the Superintendent: Varsity Baseball—Brad Cirone; JV Baseball—Philip Taylor; Varsity Softball—Tracie Martin; JV Softball—Lynn Lyford; Softball Volunteer Assistant—Ashley Cirone; Track & Field—Tricia Brown.
5. **RE: HIRING DESTINATION IMAGINATION COACHES FOR 2019**  
**ACTION:** Motion by Everett Grant, second by Grace Kennedy, and voted (unanimously) to table this article as this was done in December.
6. **RE: REQUEST TO WITHDRAW SICK DAYS FROM ED TECH SICK BANK**  
**ACTION:** Motion by Charles Peterson, Jr., second by Everett Grant, and voted (unanimously) to approve the request from Dorothy Blackwood to withdraw 12 days from the ed tech sick bank, as she has met the criteria.
7. **RE: APPROVAL OF 2019-2020 SCHOOL CALENDAR**  
**ACTION:** Motion by Everett Grant, second by Grace Kennedy, and voted (unanimously) to approve the school calendar for 2019-2020 as presented.
8. **RE: EXTENSION OF TWO-YEAR ADMINISTRATIVE CONTRACTS**
  - a. Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to extend the contract of Lorna Greene, Elementary Supervisory Principal through June 30, 2021 as recommended by the Superintendent.
  - b. Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to extend the contract of Susan Meserve, Principal at Harrington through June 30, 2021 as recommended by the Superintendent.
  - c. Motion by Everett Grant, second by Gary Magby, and voted (unanimously) to extend the contract of Maria Frankland, Guidance Director at Narraguagus through June 30, 2021 as recommended by the Superintendent.
  - d. Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to extend the contract of Ann Roach, K-8 Guidance Counselor/Psychological Examiner through August 31, 2021 as recommended by the Superintendent.
  - e. Motion by Everett Grant, second by Mark Wright, and voted (unanimously) to extend the contract of Denise Vose, Special Education Director (through June 30, 2021 as recommended by the Superintendent.
  - f. Motion by Jeffery Beal, second by Dawn Robbins, and voted (unanimously) to extend the contract of Maria White, Principal at Milbridge through June 30, 2021 as recommended by the Superintendent.
9. **RE: RATIFICATION OF COMPREHENSIVE AGREEMENT BETWEEN MSAD #37 SCHOOL BOARD AND TEACHERS' ASSOCIATION FOR 2019-2022**  
**ACTION:** Mark Wright, Chair of the Negotiations Subcommittee, noted that the subcommittee and the Teachers' Association both approved the draft. Language changes were outlined for the board.

Motion by Mark Wright, second by Debra Murphy, and voted (unanimously) to ratify the Comprehensive Agreement between the MSAD #37 School Board and the Teachers' Association for 2019-2022 as outlined.

**10. RE: FEDES GRANT CONSIDERATIONS**

**ACTION:** Supt. Ramsay noted that he had a meeting on February 15<sup>th</sup> with the State reps for the grant as well as with Scott Porter and Brian Leavitt, of Machias. The State originally told him that the program would be in Columbia as a satellite of the Machias Voc Ed Center. At the meeting, Scott Porter expressed resistance to it being in Columbia and said that the Machias School Board and Selectmen would not approve sending their students there. The meeting lasted for three hours and got nowhere.

The State now saying that we need to have a board vote in each of the five districts on the location. The problem with that is that it will only show a split vote across the county. The State says we need to have consensus, or the grant will go way. As a last-ditch effort to come to an agreement, he has scheduled a meeting for Monday, March 11<sup>th</sup> at 6:00 p.m. at the Harrington Elementary School for the stakeholders. Fern Desjardin, the consultant who helped with the grant, will facilitate the meeting. It will include the FEDES committee members, board members, selectmen, and any others who wish to attend. Hopefully we can find a resolution and reach an agreement.

Motion by Ronald Kennedy, second by Everett Grant, and voted (889-yes, 60-no) to support the consensus decision of the FEDES committee regarding the location of the CTE project. If consensus cannot be reached this board's first choice for the location is the Columbia Supermarket property. (Robbins voted no.)

**11. RE: ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 9:06 p.m.

Respectfully submitted,



Ronald C. Ramsay  
Secretary to the Board

MEETING SUMMARY, February 27, 2019

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 1/30/19 regular meeting;
7. TABLED agenda adjustments;

B. OLD BUSINESS

1. APPROVED second readings of revised policies ADC/ADC-R Tobacco Use and new policy JICJ Student Cell Phone Use (These now become district policy.);

C. NEW BUSINESS

1. APPROVED submission of grant application to MCF for Outdoor School at Harrington;
2. APPROVED overnight trip to Thomas College for JMG on March 25 & 26;
3. HIRED Pee-wee Coaches: DWM-V. MacLean & R. M. Beal (boys); V. MacLean & S. MacLean (girls); A. Kowalsky (cheering); HN-T. Tenney (boys); J. Chick (girls); L. Hinkle (cheering); ML-R. Parker (boys); D. Parker (girls); B. Fraser (cheering);
4. HIRED Spring Coaches for NHS: B. Cirone (baseball); P. Taylor (jv baseball); T. Martin (softball); L. Lyford (jv softball); A. Cirone (softball volunteer asst.); T. Brown (track);
5. TABLED hiring DI coaches (done in December);
6. APPROVED request from D. Blackwood to withdraw days from sick bank;
7. APPROVED 2019-2020 School Calendar;
8. APPROVED extension of two-year administrator contracts for L. Greene, S. Meserve, M. Frankland, A. Roach, D. Vose, and M. White;
9. RATIFIED the Comprehensive Agreement with Teachers' Association for 2019-2022;
10. VOTED to support the consensus decision on location of the CTE program for the FEDES grant with Columbia Supermarket property being first choice.