

MAINE SCHOOL ADMINISTRATIVE DISTRICT #37
November 30, 2016

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine, on Wednesday, November 30, 2016 at 7:00 p.m. to consider and act upon the following items of business:

Board Members Present: Angela Alley, Everett Grant, Ronald Kennedy, Debra Murphy, Charles Peterson, Jr, Vance Pineo, Jr., Drusilla Ray, and Sarah Willson,

Board Members Absent: Jeffery Beal, Beth Harford, Brandi Lovejoy, and Mark Wright

Other persons present: Ronald Ramsay, Denise Vose, Susan Meserve, Lucille Willey, Lori Mathews, Ron Green, Todd Emerson, David Mathews, Dawn Fickett

MINUTES

A. INTRODUCTORY BUSINESS

1. **The meeting was called to order at 7:00 p.m. by Chairman Everett Grant.**
2. **RE: APPROVAL OF MINUTES OF THE OCTOBER 19, 2016 REGULAR MEETING**
ACTION: Motion by Charles Peterson, Jr., second by Ronald Kennedy, and voted (unanimously) to approve the minutes of the October 19, 2016 meeting as printed.
3. **RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**
INFORMATION: Supt. Ramsay noted that Governor LePage has appointed another acting Commissioner of Education. This is the seventh on in less than six years. We are already 13 weeks into the school year, and only two week away from the second semester progress reports. Basketball is underway, and Mrs. Greene and Ms. White are both at the first home games of their respective schools, which is why they are not here.
4. **RE: “STATE OF THE DISTRICT” REPORT—**Supt. Ramsay reported on the progress of the district in various areas. Copies are available at the superintendent’s office should anyone want to request one.
5. **RE: SUBCOMMITTEE REPORTS**
INFORMATION:
 - Athletics/Student Activities—This committee has not met. It will meet prior to the Dec. 14th meeting.
 - Curriculum & Instruction—No meetings.
 - Negotiations & Grievance—No meetings.
 - Policy & By-laws—No meetings.
 - Facilities, Maintenance, Safety, & Transportation—Ron Kennedy noted that the committee met a couple of weeks ago to discuss the application for a new bus for 2018, as well as the replacement of lights in district facilities, starting with Narraguagus cafeteria.
6. **RE: REVIEW OF FINANCIAL STATEMENTS**
INFORMATION: Supt. Ramsay reported that the district is doing well financially. You may notice some overdrawn lines, specifically the central office maintenance. This is due to the work done after the fire. Some reimbursement from insurance will be received, but we upgraded some things so insurance won’t cover all the repairs. This statement reflects 33% of the fiscal year behind us.

7. **RE: ADMINISTRATORS' REPORTS INCLUDING ESSA, G/T, AND PROFESSIONAL DEV. INFORMATION:** Denise Vose reported that special education is serving 140-145 students and 15 students identified as 504. Several students are still in referral. She attended the fall conference for Directors and attended several good sessions. CPI recertification training was administered to staff on October 31st. New staff still need the training, which is coming up.

Susan Meserve passed on information from Lorna Greene and Maria White, as well as her own school. All have been busy with fall activities, and now that basketball is underway, it is even busier. All had 100% contact for Parent/Teacher Conferences. Lucille Willey presented a written report to the board, and reviewed the information.

8. **RE: AGENDA ADJUSTMENTS**
ACTION: Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to table this article as there are no adjustments necessary.

B. OLD BUSINESS

1. **RE: CONSIDERATION OF 2nd READING OF REVISED BULLYING POLICIES/PROCEDURES**
ACTION: Motion by Vance Pineo, Jr., second by Drusilla Ray, and voted (unanimously) to approve the 2nd reading of revised policies/procedures JICK Bullying, JICK-R Bullying Procedures, and JICK-E1-E4 Bullying Reporting Forms as presented. These now become district policy/procedures.
2. **RE: HIRING VARSITY CHEERING COACH AT NARRAGUAGUS**
ACTION: Motion by Charles Peterson, Jr., second by Debra Murphy, and voted (unanimously) to table this article as Supt. Ramsay reported we have no coach at the present time to bring forward, and not enough students for a team.

C. NEW BUSINESS

1. **RE: APPROVAL OF THE FY 2016 AUDIT**
ACTION: Motion by Drusilla Ray, second by Debra Murphy, and voted (unanimously) to approve the FY 2016 audit as presented last board meeting by RHR Smith.
2. **RE: HIRING SUBSTITUTES**
ACTION: Motion by Vance Pineo, Jr., second by Drusilla Ray, and voted (unanimously) to approve the hiring of Erica Batson, Melissa Redimarker, and Michael Shapiro as substitute teachers as recommended by Supt. Ramsay.
3. **RE: HIRING JR. HIGH BASKETBALL/CHEERING COACHES**
ACTION: Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (unanimously) to ratify the hiring of the following coaches as recommended by the principals and Supt. Ramsay:
DW Merritt: Dan Kane, boys' basketball; R. Michael Beal, girls' basketball; Debbie Poirer, cheering
Harrington: Tyler Tenney, boys' basketball; Jeffrey Chick, girls' basketball; cheering-no team
Milbridge: Richard Parker, boys' basketball; Donald Parker, girls' basketball; Crystal Doucette, cheering
4. **RE: HIRING GR. 3 & 4 BASKETBALL COACHES**
ACTION: Motion by Debra Murphy, second by Charles Peterson, Jr., and voted (unanimously) to ratify the hiring of the following coaches as recommended by the principals and Supt. Ramsay:
DW Merritt—Dan Kane; **Harrington—**Jeffrey Chick; **Milbridge—**Donald Parker

5. **RE: CONSIDERATION OF 1st READING OF REVISIONS TO GBGAA-R BLOOD-BORNE PATHOGEN POLICY AND GBGAA-E VACCINE ELECTION FORM**


ACTION: Supt. Ramsay noted that the changes reflect employees obtaining the vaccines through their own doctor and the district paying any out-of-pocket costs associated with it. We are having difficulty administering them on our own now as we are required to have Epi pens on site, and the cost has sky rocketed for the pens.

Motion by Debra Murphy, second by Drusilla Ray, and voted (unanimously) to approve the first reading of revised procedure GBGAA-R and revised form GBGAA-E, as recommended by Supt. Ramsay.

6. **RE: ADJOURNMENT**

ACTION: Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:07 p.m.

Respectfully submitted,


Ronald C. Ramsay
Secretary to the Board

MEETING SUMMARY—November 30, 2016

A. INTRODUCTORY BUSINESS

2. APPROVED the minutes of the 10/19/16 regular meeting;
8. TABLED agenda adjustments;

B. OLD BUSINESS

1. APPROVED second reading of JICK, JICK-R, and JICK-E1-E4 Bullying Policies/Procedures (now become district policy);
2. TABLED hiring Narraguagus cheering coach;

C. NEW BUSINESS

1. APPROVED the FY 2016 audit;
2. HIRED substitute teachers—Erica Batson, Melissa Redimarker, Michael Shapiro;
3. HIRED Junior High basketball/cheering coaches: **DWM**—Dan Kane, boys; **R** Michael Beal, girls; **Debbie Poirer**, cheering; **HN**—Tyler Tenney, boys, Jeffrey Chick, girls'; no cheering; **ML**—Rick Parker, boys; Donald Parker, girls; Crystal Doucette, cheering;
4. HIRED grade 3 & 4 basketball coaches: **DWM**—Dan Kane; **HN**—Jeff Chick; **ML**—Donald Parker;
5. APPROVED first reading of revised procedure/form GBGAA-R/GBGAA-E Bloodborne Pathogens and Hepatitis B election form